

Town of Buxton
Agenda for December 28, 2016 Selectmen's Meeting

Selectmen's Meeting

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Prior Meeting Minutes**

Selectmen Meeting Minutes for December 21, 2016

4. **Discussion held between 4:00 & 7:00 p.m.**

5. **Review of Correspondence**

6. **Review of Projects and Issues**

7. **Old Business**

Boston Post Cane

8. New Business

9. Executive Orders

E.O. 161712025 – An order to appoint Stephen J. Heroux to the Board of Appeals to be effective until December 31, 2019

E.O. 161712026 – An order to appoint Chad E. Poitras to the Cemetery Committee to be effective until December 31, 2019

E.O. 161712027 – An order to appoint Ruth M. Scheibenpflug to the position of Registrar to be effective until December 31, 2018

E.O. 161712028 – An order to appoint Carol B. Sanborn to the position of Carroll Park Trustee to be effective until December 31, 2019

10. Executive Orders by Initiative

11. Accounts Payable and Payroll Warrants

E.O. 161712023 – An order approving expenditures as documented in the Accounts Payable Warrant #052

E.O. 161712024 – An order approving expenditures as documented in Payroll Warrant #051

12. Next Meeting of the Board

Board of Selectmen Meeting Wednesday, January 4 at 7:00 PM.

13. Other Business

Buxton Town Office will be closed Monday, January 2 for New Year's Day, and the Transfer Station will be closed Tuesday, January 3.

There will be no change in the curbside trash pick-up schedule.

Buxton Recreation is accepting applications for the position of Recreation Supervisor. This is a full-time position (37.5 hours/week) with benefits that involves supervision, development and expansion of Buxton's year-round childcare programming including the summer camp, and before/aftercare programs. The Recreation Supervisor will also assist in the development and execution of recreation and leisure programs for the Buxton community as a whole. Applications must be submitted by Friday, January 13 at 4:30 PM. Contact Nicole Welch, our Recreation Director at 929-8381 for more information.

The Town of Buxton will be hosting their first blood drive for the 2017 season. The American Red Cross will be at the Buxton Town Hall on Tuesday, January 10 from 1:00 PM to 6:00 PM. Each donor will receive a \$5.00 Dunkin Donuts Gift Card. Call 1-800-RED-Cross or go to www.redcrossblood.org to schedule an appointment. To see a list of all of blood drives to be held at Buxton Town Hall, go to www.buxtonrec.com.

The Board of Selectmen will present the Boston Post Cane to Buxton's oldest citizen in a short ceremony to be held at Buxton Town Hall, Wednesday, January 4, at 6:30 PM.

14. Public Comments and Questions

15. Executive Session

16. Adjournment