



Town of Buxton 185 Portland Road, Buxton, ME 04093
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Board of Selectmen Minutes 09/30/2015

Town of Buxton
Minutes for September 30, 2015 Selectmen's Meeting

Prepared by: Beverly Gammon

Members Present: Clifford L. Emery, Jean C. Harmon, Peter E. W. Burns, Dennis Santolucito, Chad E. Poitras

Others Present: Julie Gamelson

Selectmen's Meeting Agenda

- **Call to Order**

Selectman Emery called the meeting to order at 7:02 PM.

- **Pledge of Allegiance**

Selectman Emery led the recital.

- **Approval of Prior Meeting Minutes**

Selectmen Meeting Minutes September 23, 2015

Approved 5-0

- **Discussion held between 4:00 & 7:00 p.m.**

At 4:58 PM Chief Grovo was in and the Board went into Executive Session, per 1 M.R.S.A. 405 (6) (A), regarding a personnel issue. The Board came out of Executive Session at 5:14 PM.

Then our Treasurer, Charisse Keach, met with the Board to discuss a request she had put in to the Board several weeks ago.

At 5:30 PM Ron Dearborn and John Hart met with the Board and our Code Enforcement Officer regarding a land issue and

a request for the Board to write a letter of no action for that.

At 6:00 PM the Board interviewed an applicant for the Deputy Business Office Clerk position. The Board will be continuing those interviews tomorrow night at 6:00 PM.

- **Review of Correspondence**

- *Email from SAD 6 Business Office – Re: Budget Advisory Committee Meeting*
- *Email from Dave Francoeur, Deputy Director, York County EMA – Re: Flash Flood Warning*
- *Email from Kayla White, Maine DOT – Re: Bar Mills-Hollis Progress Meeting Minutes 9/22/15*
- *Email from Bonnie Pothier from Senator King's Office – Re: Broadband Funding Guide*

- **Review of Projects and Issues**

Selectman Poitras was in the office a couple times this week but had no major projects to report on.

Selectman Burns has been in the office several times. On several different days he talked with Chief Grovo about an issue there. Selectman Burns also reported that he talked with the Public Works Director and spent some time taking care of paperwork. He spoke with the painter for the West Buxton Public Library who was going to start early next week but since the rain started he will probably wait until after the hurricane passes and dry weather gets to us again.

Selectman Harmon reported that at the Board's last workshop the Selectmen talked about revising the carry forward list. She was able to update that list when she was in this week. After talking with our Treasurer, after Selectman Harmon thought she had done the final carry forward list, it was discovered that the Board needs to carry forward from the EMA account from last year. So, Selectman Harmon revised the list again. She said that is about all she has been working on plus working with Bev Gammon to get the Warrant for a Special Town Meeting ready for account reconciliations for accounts from last year that have been over-spent.

Selectman Santolucito mentioned some electrical upgrades that are being done in our Police, Dispatch area. He said Chet Ouellette is really running with that and doing a great job with it. Chet expects the new circuits will be installed this Friday or next Monday. Selectman Santolucito said he will not be here tomorrow night for the interviews that the Board is doing. He is going to attend the SAD 6 Budget Advisory Committee Meeting where they are starting to deal with the Frye Island situation. Selectman Santolucito expects to have more to report on that over the next few weeks.

Selectman Emery said he comes in to the office when he can and checks in to keep up with what's going on. He said the Town is in a good place right now and things are going well. It will start to get hectic again when we start another budget season but Selectman Emery said it is nice to have a little breathing room for a few weeks.

- **Old Business**

None

- **New Business**

None

- **Executive Orders**

E.O. 151609028 – An order to approve the carry forward amount of \$168,263.25 for Fiscal Year 2015 as shown on the report dated 9/29/2015.

Approved 5-0

Selectman Harmon said the Board has a copy of that report if anyone would like to see it. She said some of that is money the Board carries forward every year to make sure we have enough money in that account; one of the accounts is technology because we are dealing with some technology issues at this time.

E.O. 151609029 – An order to approve Nathan Schools' attendance at the Maine Municipal Association Annual Convention
Approved 5-0

E.O. 151609030 – An order to approve Applications for a non-transferrable Automobile Graveyard or Junkyard for the following entities: Lee Anderson d/b/a Long Plains Road LLC; Forest D. Boucher d/b/a Forest D. Boucher; James Fitz d/b/a A & J Trailer Sales & Service; Bill Havu d/b/a Johnnie's Country Service; Joseph Iaconeta Jr., d/b/a Ike's Auto Sales and Service; Billy & Jesse Reynolds d/b/a B. H. Reynolds & Sons Used Cars LLC; Robert Reynolds d/b/a Bear's Auto Salvage; Rusty Rowe d/b/a Rowe's Auto Parts; Michael R. Smith d/b/a Ray's Garage Inc.; Vaughn Waterman d/b/a Buxton Auto Salvage

Approved 5-0

E.O. 151609031 – An order to approve 24 hours of bereavement leave for Brenda Brown
Approved 5-0

E.O. 151609032 – An order to approve 16 hours of bereavement leave for Tashia Pinkham
Approved 5-0

- **Executive Orders by Initiative**

None

- **Accounts Payable and Payroll Warrants**

E.O. 151609026 – An order approving expenditures as documented in the Accounts Payable Warrant #28, #29, and #30
Approved 5-0

The amount was \$33,828.32.

E.O. 151609027 – An order approving expenditures as documented in Payroll Warrant #27
Approved 5-0

The amount was \$48,619.20

- **Next Meeting of the Board**

- *Board of Selectmen Meeting Wednesday, October 7, at 7:00 PM*
- *SAD 6 Budget Advisory Committee Meeting, Thursday, October 1 from 6:00-8:00 PM at Central Office*
- *Board of Selectmen Meeting Thursday, October 1 at 6:00 PM to interview candidates for the Deputy Business Office Clerk position*

- **Other Business**

We have one vacant position on the School Board and one on the Budget Committee. If anyone is interested they can call the Selectmen's Office at 929-5191 to let them know you are interested. These positions will remain open until filled.

There is an opening for a part-time Laborer/Equipment Operator in our Public Works Department. This is a seasonal position for 30 hours a week starting in November and ending in April. The primary responsibility for this position is plowing snow. The pay rate is \$15.75/hour. For more information you can contact Tom Kennie, Public Works Director, at 929-4400. The deadline for applications is Wednesday, October 7 at 4:00 PM.

The Board set a date for a Special Town Meeting on Wednesday, October 14 at 7:00 PM for our account reconciliations which are for any accounts that were overdrawn in the last fiscal year ending June 30, 2015. The total amount we need to reconcile is \$59,128.98. The accounts that are overdrawn are our Legal account that is overdrawn by \$8,924.02, our Retirement account that is overdrawn by \$684.68, our Police & Dispatch Department is overdrawn by \$47,413.03, our Fire/Rescue/Fire Police account is overdrawn by \$388.17, and our Street Light account is overdrawn by \$1,719.08

Selectman Harmon reported that between what the Board carried forward and what we need to reconcile, we are returning back into the General Fund approximately \$128,000. She said she believes that is less than what has been returned in the past and that is determined by what hasn't been spent out of other budget items.

- **Public Comments and Questions**

Julie Gamelson went to the podium and introduced herself. She said she did not understand the Executive Order about Junkyard Permits and asked "where is this going to be at?"

The Selectmen explained that these are renewals for existing businesses that are required by the State to have a permit every year to operate.

Julie Gamelson asked Selectman Harmon if she ever talked with people at Central Maine Power about the increase in power outages.

Selectman Harmon said she played phone tag with CMP and there was a little misunderstanding about why she was calling because they thought she was calling about her road. She said her husband, who works for CMP, was able to let her know that power to some parts of Buxton has been re-routed, partly because of the bridge that is being worked on. Since then there have not been any power outages throughout that part of town. She thinks that was a huge factor in what was going on and said if we start experiencing outages again throughout town on a regular basis she will get in touch with CMP.

Julie Gamelson asked Selectman Poitras what the Health Officer's position entails.

Selectman Poitras said the position is not involved with restaurant inspections like it is in other towns; it is more about if a situation comes up where it is thought that people are living in conditions that are unsafe, the Health Officer goes in to try to make an assessment. That is usually done hand-in-hand with the Code Enforcement Officer and the two working together try to find some type of resolution for the problem.

Julie Gamelson asked if there was some type of written agreement between the State of Maine and the Town of Buxton regarding Pleasant Point Park and asked if the State at one time owned or operated the park.

Selectman Harmon said the State did own it and she thinks the agreement Julie Gamelson is talking about is when the State deeded it over to the Town. Selectman Harmon said we have a copy of that here and she may also have a copy of it in her files.

Julie Gamelson asked if she could get a copy of that.

Selectman Harmon said she will look for a copy in her files but John Myers should have a copy of it as well.

Selectman Harmon referred back to Julie Gamelson's question earlier about the Health Officer and she explained that it is an appointed position by the Board of Selectmen.

Selectman Poitras said it is a volunteer-type position, mostly following up on complaints that come in. He said he was appointed to the position of local Health Officer before he became a Selectman.

Selectman Harmon gave some additional information about the Health Officer position and added that the Town is required to have a Health Officer and it is more on the aspect of the health and safety of residents in town.

- **Executive Session**

None

- **Adjournment**

Motion made and seconded to adjourn the meeting at 7:25 PM

Approved 5-0

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