

***Town of Buxton  
Minutes for March 30, 2016 Selectmen's Meeting***

*Prepared by: Beverly Gammon*

*Members Present: Clifford L. Emery, Jean C. Harmon, Peter E. W. Burns, Dennis P. Santolucito, Chad E. Poitras*

*Others Present: Patrick Hanna, Scott Warchol, David Libby, Frank Sherburne, William Brockman, Troy Cline, Staci Butterfield, Eulla Brown, Dwayne Brown, Frank Pulsoni, Michael Nourse, Brian Guay*

***Selectmen's Meeting Agenda***

***1. Call to Order***

*Selectman Emery called the meeting to order at 7:01 PM.*

***2. Pledge of Allegiance***

*The Board recited the Pledge*

*Selectman Emery introduced Frank Sherburne, Superintendent of SAD #6 and William Brockman, the Business Manager. They were there to give a brief summary of the school budget.*

*Mr. Sherburne started off by thanking members of the community that sat on the Budget Advisory Committee including Selectman Burns, Selectman Santolucito and Scott Warchol. The Superintendent directed the public to the District's website where people will find all of the 2016/17 school budget information. He went on to say that the 2016/17 school budget is \$48,120,355. Buxton's portion of that will be \$6,745,977 which represents 2.76% of the total budget. Mr. Sherburne continued on with an overview of Per Pupil Costs noting that the district is still a little less than the state average. Mr. Sherburne said the district anticipates closing the 2015/16 fiscal year with a positive budget balance. At that point he asked Mr. Brockman to talk about some of the more technical pieces of the budget.*

*Mr. Brockman reported that the district is in good shape at this point with the current 15/16 year budget and explained that because of a change made by the Legislature that was adopted last June after the budget was developed the district received about*

*\$550,000 in additional funding that was set aside and carried forward into the 2016/17 fiscal year budget. Mr. Brockman provided more detail on proposed revenues and expenditures for the upcoming budget year. Mr. Brockman noted that local assessments are based on a 3-year average of the state's valuations of each of the towns in the district. He closed with a brief discussion of some budget concerns for the future.*

*Mr. Sherburne went back to the podium and talked about some of the future construction/renovation projects including boiler replacement at the high school, new science labs, renovation of old labs, upgrade/replacement of the sewer treatment plant and new addition to Hollis Elementary School. The Superintendent closed with a brief talk about some things the District is doing to save some money including a grant that was just approved to help fund the Chinese language culture program.*

*The Board thanked the Superintendent & Mr. Brockman for a very informative presentation.*

*At that point, Selectman Emery introduced Troy Cline, our new Police Chief.*

*Chief Cline went to the podium and introduced himself. He grew up in Buxton and said he is glad to be back home and is looking forward to working with the men and women of the Police Department and hoping to see some changes coming along that will be beneficial for the folks who work in the Department and for the citizens of Buxton. He thanked the Selectmen for bringing him on board.*

*Selectman Santolucito asked Chief Cline to talk a little about his background.*

*Chief Cline shared information about himself, his years of experience in law enforcement that started in 1989 with the Biddeford Police Department, his military service including a tour in Iraq, other positions he has held throughout his law enforcement career, and his most recent job as Chief of Police in Wiscasset. He said the position he has here is the right fit for him and he hopes to retire here with Buxton PD. He said he is excited to be home.*

*The Selectmen thanked Chief Cline and welcomed him on board.*

### **3. Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes March 23, 2016  
Approved 3-0-2*

**4. Discussion held between 4:00 & 7:00 p.m.**

*At 5 o'clock the Board met with Deb Cookson. She runs our After Care Program and Summer Camp. Our Recreation Director has given her notice and is moving on to other opportunities so Deb Cookson wanted to talk with the Board to let them know the status of those programs and she wanted to know if the Board is in favor of her coming in to work on those programs until a replacement is found. The Selectmen let her know that they are fine with that.*

*A resident who has taken out papers to run for Selectman came in to talk with the Board for a few minutes about the position.*

*The Selectmen reviewed parts of the Warrant which Selectman Harmon said she hopes to have finished soon. She is waiting for a couple more numbers. The Board is looking to purchase a new plow truck and our Treasurer has been researching the interest rate. Selectman Harmon said the Treasurer did find one and the Board is just waiting for the breakdown of payments so that can be included in the warrant.*

*Selectman Emery reported that at 4 o'clock the Selectmen met with representatives from Great Falls Construction Company, a General Contractor. The Board intends to put before the voters, hopefully in November, a project to add an addition onto the end of the building. He said the Police Department area has become cramped to the point of not being a safe environment at times. The Selectmen believe it is time to add on to that area to make it a safe place for the employees who are providing that service. The contractor is going to get back to the Selectmen with the cost for the design plan so that we have a number to do a proposal for an RFP and the design number to put on the warrant.*

**5. Review of Correspondence**

- *Email from Dave Francoeur, Deputy Director, York County EMA – Re: Mitigation Survey*
- *Email from Peter Brown, Maine DOT – Re: Bar Mills Bridge Progress Meeting Minutes for March 23*
- *Email from the International Institute of Municipal Clerks – Re: 47<sup>th</sup> Annual Municipal Clerks Week*
- *Legislative Report Number 12 for Friday, March 25*
- *Email from Senator Linda Valentino – Re: Legislative update*
- *Email from Maine Resource Recovery Association – Re: 2016 Maine Recycling and Solid Waste Awards*

**6. Review of Projects and Issues**

*Selectman Poitras reported that he has been in a couple of times since the meeting last week. He is also working with Peter Gordon, our Code Enforcement Officer, on a Health Officer issue on Tapley Road that a resident had called in.*

*Selectman Burns has been away for a while traveling in the south. He stopped in last Thursday to get caught up on mail and see what was going on. Monday morning he came in to greet the new Police Chief on his first official day here. Selectman Burns has been reviewing the warrant articles and going over that with Selectman Harmon to try and get their numbers to match. Also he has been reviewing the budget for SAD #6. Selectman Burns said the proposal that the Superintendent talked about tonight when he talked about an increase to Buxton taxpayers is an increase over this year's budget of \$181,126. He said the Superintendent & Business Manager talked earlier about potential bond issues for the high school at \$18,000,000; he said the expansion for the Hollis school is another \$12,000,000, and the facility for sewage management is another \$8,000,000, all within the next five years. Selectman Burns said he wanted to throw those numbers out there so people would have a better understanding of what is coming down the pike.*

*Selectman Santolucito reported that he attended the Sad #6 Budget Advisory Committee Meeting last night along with Selectman Burns. He mentioned the increase in the budget and said Selectman Burns was quite vocal about that at the meeting, in a good way. They will be attending another meeting tomorrow night which he said will be a long one because they are going to discuss capital projects. Selectman Santolucito said Scott Warshol was there and Penny Booker was there as well.*

*Selectman Santoluicito acknowledged Troy Cline and thanked him for his military service in Iraq.*

*Selectman Harmon reported that she has been working on the warrant and thanked Selectman Burns for going over the numbers. She is waiting for some numbers so she can complete that. She mentioned earlier that the Recreation Director has given her notice and added that our Treasurer has given her notice as well so there are two positions the Board is currently advertising for. She and Selectman Emery came in Monday to work on those ads and get them posted on JobsinME and any other applicable place where we can post them to start generating interest. Selectman Harmon attended the Planning Board Meeting Monday night. They held a Public Hearing on ordinance changes. Two of those changes were brought forward by the Board; one is our Victualer's License Ordinance which has not been updated since its inception, and the other is a Special Amusement Ordinance which by State Statute the Town is required to have for any establishment that serves alcohol and provides entertainment. Those two items will be on the warrant. Selectman Harmon believes the Board has to hold a Public Hearing and said Bev Gammon is working on that date and getting the notice together for that.*

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*Selectman Harmon reported that she was approached by a member of the Planning Board in regards to the Shoreland Zone Maps being updated. Several years back at Town Meeting changes to our Shoreland Zone Ordinance were approved but the maps were not approved. Therefore, our Code Enforcement Officer does not have a current map in his office that reflects the changes. She recalls that when the changes were approved, the map was defeated even though the changes were reflected on the map.*

*A discussion followed about what needs to be done and what the process should be. Selectman Harmon is not sure if there needs to be a Public Hearing on that but said she would think so. She asked if the Board should try to get it done on this warrant or do it another time. Selectman Burns said if there is enough time the Board should do it now.*

*Selectman Emery said he met with the Public Works Director to go over the specs for the new truck. He was in Friday morning when Chief Cline was sworn in and later he (Selectman Emery) talked with the press, Channel 13, about the new Chief.*

**7. Old Business**

*Selectman Burns thanked Bev Gammon for time spent working on the Town Report.*

**8. New Business**

*None*

**9. Executive Orders**

*E.O. 151603026 – An order to appoint Katie Osediacz to the position of Carroll Park Trustee effective until December 31, 2018*

*Approved 5-0*

*E.O. 151603027 – An order to approve 24 hours of vacation time for Greg Heffernan*

*Approved 5-0*

*E.O. 151603028 – An order to approve 36 hours of vacation time for David Anderson*

*Approved 5-0*

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**10. Executive Orders by Initiative**

*None*

**11. Accounts Payable and Payroll Warrants**

*E.O. 151603024 – An order approving expenditures as documented in the Accounts Payable Warrant #84*

*Approved 5-0*

*The amount was \$37,795.44*

*E.O. 151603025 – An order approving expenditures as documented in Payroll Warrant #83*

*Approved 5-0*

*The amount was \$48,329.56*

**12. Next Meeting of the Board**

*SAD #6 Budget Advisory Committee Meeting Thursday, March 31 at 6:00 PM at Central Office*

*Board of Selectman Meeting Wednesday, April 6 at 7:00 PM*

*The Board of Selectmen may be meeting with the Budget Committee on April 7.*

**13. Other Business**

**Reminder** - April 1st is the deadline to apply for a Homestead, Veteran, or Blind Exemption on your 2016 property tax bill. Applications received after April 1<sup>st</sup> will not apply until the following tax year (2017).

*The Board is now accepting applications for the positions of Treasurer and Recreation Director. These are full-time (40 hours per week) positions with full benefits. For more information about each of these jobs you can go to the Town's website or [www.JobsinME](http://www.JobsinME.com). The deadline for applications is 4:00 PM Friday, April 8.*

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*Nomination Papers are available from the Town Clerk's Office for the following positions:*

- *Two Selectmen, Assessors and Overseers of the Poor for 3 years*
- *One Director Maine School Administrative District No 6 for 3 years*
- *One Director for Maine School Administrative District No. 6 for 2 years*
- *Two Planning Board Members for 3 years*
- *Three Budget Committee Members for 3 years*
- *One Budget Committee Member for 2 years*

*All candidate nomination papers must be filed in the Town Clerk's Office by 4:30 PM on May 2, 2016.*

**14. Public Comments and Questions**

*Mr. Scott Warchol went to the podium. He talked about several meetings he has watched and attended including the Planning Board Meeting Monday night, Budget Advisory Committee Meeting Tuesday night and another Budget Advisory Committee Meeting tomorrow night. He suggested that it would be a good opportunity for the public to come and hear what each line item is. Mr. Warchol also had questions about the Shoreland Zoning Maps and the approval process.*

*Selectman Harmon explained the process and her recollection that some residents were opposed to the maps because they showed wetlands on their property.*

*Mr. Warchol asked the Board about the final numbers for the warrant and a brief discussion followed about finalizing the warrant on April 7 and the issue of the timeline to get that to the printer in time for the Town Report.*

*Selectman Burns thanked Scott Warshol for his first year on the Budget Advisory Committee. He said Buxton is well-represented on that committee by Mr. Warchol, Steve Heroux who has taken over as Chairman, Penny Booker, Ansel Stevens, Dennis Santolucito and himself. He is pleased that people are showing interest and said when you start talking about a \$48 million dollar budget which is 70% of your tax dollars going to the school, people need to get interested and find out what is going on.*

*There were no more questions or comments.*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the meeting at 8:08 PM  
Approved 5-0*

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*Clifford L. Emery, Selectman*

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*Jean C. Harmon, Selectman*

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*Peter E. W. Burns, Selectman*

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*Dennis P. Santolucito, Selectman*

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*Chad E. Poitras, Selectman*

*Date Signed: \_\_\_\_\_  
Recorded by Kyle Durkin*