

***Town of Buxton
Minutes for April 6, 2016 Selectmen's Meeting***

Prepared by: Beverly Gammon

Members Present: Clifford L. Emery, Jean C. Harmon, Peter E. W. Burns, Dennis P. Santolucito, Chad E. Poitras

Others Present: Ellen DiCotiis, Julie Gamelson, Patrick Hanna

Selectmen's Meeting Agenda

1. Call to Order

Selectman Emery called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Board recited the Pledge

3. Approval of Prior Meeting Minutes

*Selectmen Meeting Minutes March 30, 2016
Approved 5-0*

4. Discussion held between 4:00 & 7:00 p.m.

At 4:30 Tashia Pinkham, the Recreation Director, updated the Board on pertinent information that they need to know. Her last day as Recreation Director here is Friday.

At 5:00 Carol Rico, Treasurer, met with the Board to update them on regulations for the Affordable Care Act and to advise them that all the forms have been filed with the IRS and sent to the individual employees.

After that, two residents came in with some questions for the Board and the Selectmen answered their questions.

At 6:30 Steve Heroux, Chair of the Commercial Business District Advisory Committee, came in to go over some of the changes to the commercial business ordinance and the status of getting that finished up through the attorney.

Selectman Harmon gave each of the other Selectmen a copy of the warrant for their meeting tomorrow night with the Budget Committee to go over each of the articles on the warrant. She mentioned it was brought to her attention that there is a number that may not be correct based on what was on the budget sheet so she is waiting to find out what the correct number is.

Tom Kennie, Public Works Director, also met with the Board to discuss resumes for the Public Works open position. They are planning to set up interviews for Tuesday night at 6:30 PM.

5. Review of Correspondence

- *Legislative Bulletin from Maine Municipal Association*
- *Legislative update from Senator Linda Valentino*
- *Email from the SAD #6 Business Office – Re: Joint District Budget & Budget Advisory Committee Meeting Thursday, April 7 at 6:00 PM*
- *Email from Paul Schumacher, Exec. Director Southern ME Planning & Development – Re: Broadband Study Group*
- *Email from Twelve Town Group – Re: Meeting Monday, April 11*

6. Review of Projects and Issues

Selectman Santolucito reported that he along with Selectman Burns attended the SAD #6 Budget Advisory Committee Meeting last Thursday evening and said they made a lot of progress on the capital requests. He said the process went well from his perspective. There is another meeting tomorrow night that he will not be able to attend but he said a lot of decisions have already been made. Selectman Santolucito was in Friday and Monday nights going over the warrant and he gave cudos to Selectman Harmon who put the warrant together and Selectman Burns who did a detailed review.

Selectman Santolucito said he talked with the vendor about our electric rates. He said it is very early in the process but Maine Bond Bank has Maine Power Options that he wants to look at and another company, BidUrEnergy, Inc. who he is going to get some quotes from on what a 2-3 year contract will look like for the electric rates.

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Selectman Harmon reported that she finished the warrant with the exception of the business district design standards article. She worded it but the attorney is sending wording to make sure it matches. Selectman Harmon has also been working with the Treasurer in regards to securing financing for the plow truck the Board is proposing to purchase and trying to get the best interest rate on that. She spoke to the Town's attorney to get his thoughts on that and Carol Rico is still waiting for a phone call back. She is expecting to have that information tomorrow and Selectman Harmon does not expect the number in the warrant to change much.

Selectman Harmon reported that she has been reviewing resumes for the positions of Treasurer and Recreation Director that are due in by Friday, and for the Public Works position. Selectman Harmon thanked Selectman Burns for double checking her work on the warrant and said she was pleased to say that their numbers matched the first time.

Selectman Burns has been in the office most days. He reported that the Town was well represented at the SAD #6 Budget Advisory Committee Meeting Thursday night where they presented their supplemental items that went over 1.2 million dollars that he said was just one part of it. He said they spent over three hours there and the final number will not exceed \$700,000 of what they are requesting. There is going to be another meeting tomorrow night and Selectman Burns said he plans to meet with Bill Brockman, SAD #6 Business Manager, tomorrow to give him his thoughts for that meeting. The Board is going to be here tomorrow night meeting with the Budget Committee going over the warrant articles and voting. He said that will be what the public will see in the warrant in the Town Report. Selectman Burns mentioned that he spent time last week going over the warrant and reviewed resumes.

Selectman Poitras reported he was in several times this week. He checked in on the new Police Chief to see how he is adjusting to his role here in Town and said the chief seems to be enjoying it and he is doing a very, very good job. Selectman Poitras said he spoke to the Fire Chief about a couple of issues. As the Health Officer, Selectman Poitras worked on a case that involved the Fire Chief and he said that is moving forward at this time. Selectman Poitras has also been reviewing the warrant and answering questions.

Selectman Emery has been in most days, working with Bev Gammon and providing some input on some things she needed information on. Selectman Emery has been working with the Town's attorney on an internal item getting that squared around, managing day-to-day issues, looking at resumes for the various positions and getting ready to set up for interviews to start filling those positions soon.

7. Old Business

8. New Business

None

9. Executive Orders

*E.O. 151604003 – An order to approve 8 hours of time off without pay for Carol Rico
Approved 5-0*

10. Executive Orders by Initiative

None

11. Accounts Payable and Payroll Warrants

*E.O. 151604001 – An order approving expenditures as documented in the Accounts
Payable Warrant #86
Approved 5-0
The amount was \$62,279.78*

*E.O. 151604002 – An order approving expenditures as documented in Payroll Warrant
#85
Approved 5-0
That amount was \$55,939.50*

12. Next Meeting of the Board

Board of Selectmen meeting with the Budget Committee Thursday, April 7 at 6:30 PM

Joint District Budget & Budget Advisory Committee Meeting Thursday, April 7 at 6:00 PM at the Central Office Conference Room

Twelve Town Group Meeting Monday, April 11, at 6:30 PM at Waterboro Town Hall

Board of Selectman Meeting Wednesday, April 13 at 7:00 PM

Liquor License Appeal Hearing Wednesday, April 27 at 10:00 AM, for Danielle M. Johannesen d/b/a Skip's Lounge

Public Works Interviews with the Board of Selectmen tentatively set up for Tuesday, April 12

13. Other Business

Nomination Papers are available from the Town Clerk's Office for the following positions:

- *Two Selectmen, Assessors and Overseers of the Poor for 3 years*
- *One Director Maine School Administrative District No 6 for 3 years*
- *One Director for Maine School Administrative District No. 6 for 2 years*
- *Two Planning Board Members for 3 years*
- *Three Budget Committee Members for 3 years*
- *One Budget Committee Member for 2 years*

All candidate nomination papers must be filed in the Town Clerk's Office by 4:30 PM on May 2, 2016.

Selectman Emery then read the non-budgetary articles in the warrant

14. Public Comments and Questions

None

15. Executive Session

None

16. Adjournment

*Motion made and seconded to adjourn the meeting at 7:25 PM
Approved 5-0*

Clifford L. Emery, Selectman

Jean C. Harmon, Selectman

Peter E. W. Burns, Selectman

Dennis P. Santolucito, Selectman

Chad E. Poitras, Selectman

Date Signed: _____

Recorded by Kyle Durkin