

Town of Buxton
Minutes for April 13, 2016 Selectmen's Meeting

Prepared by: Beverly Gammon

Members Present: Jean C. Harmon, Peter E. W. Burns, Dennis P. Santolucito, Chad E. Poitras
Selectman Clifford L. Emery was absent.

Others Present: David Harmon, Ellen DiCotiis, Julie Gamelson

Selectmen's Meeting Agenda

1. Call to Order

Selectman Harmon called the meeting to order at 7:01 PM.

2. Pledge of Allegiance

The Board recited the Pledge

3. Approval of Prior Meeting Minutes

Selectmen Meeting Minutes April 6, 2016
Approved 4-0-1

4. Discussion held between 4:00 & 7:00 p.m.

Stephen Heroux stopped by to talk about the property on Route 202 and getting D.E.P. to come in and designate what wetlands are there. Selectman Harmon mentioned last week that our Shoreland Zoning Maps have not been approved from when the Shoreland Zoning Ordinance was changed. Steve Heroux is going to check with Krystal Dyer to see if Southern Maine Planning has any insight as to whether or not D.E.P. would do that.

The Board discussed the warrant and resumes. They looked at a preview of the Town Report, and talked about setting up interviews. Bev Gammon will schedule those for next week. The Selectmen talked about scheduling interviews for the position of Recreation Director next Thursday.

5. Review of Correspondence

- *Email from Rick LaRiviere, President Saco River Salmon Club & Hatchery – Re: SSRA Salmon Hatchery Open House*
- *Letter from the Superintendent's Office – Re: MSAD #6 annual turkey dinner for senior citizens of the district, on Thursday, May 19 at BEHS Cafeteria*
- *Email from Hollis Concerned Citizens – Re: Poland Spring Truck Route Meeting*

Selectman Harmon said from prior conversations she had with the truck committee, their concern is that Poland Spring is trying to navigate away from the designated truck routes and not have compliance by the contractors they use to truck water from their plant to wherever they go.

Selectman Burns explained that many of the truck are using GPS which is going to ignore the requested routes and get them there via any road they can, the fastest that they can. He said Poland Spring is now accepting water from other locations which is bringing vehicles from the north and west rather from the turnpike to Hollis so there are some complaints from surrounding towns that these truck are travelling on back roads that were never built for heavy water trucks. He encouraged people to attend the meeting.

- *Legislative Update from Senator Valentino*
- *State House Newsletter from Representative Don Marean*

6. Review of Projects and Issues

Selectman Santolucito reported that last Thursday night the Selectmen were all here for their meeting with the Budget Committee to vote on the warrant. He mentioned reviewing resumes for the Recreation Director and Treasurer positions and said as far as the school is concerned they have nothing scheduled until April 28. Selectman Burns added that the finance committee is going to present the budget to the School Board and the Budget Advisory Committee and the public have been invited to attend that as well.

Selectman Poitras reported attending the same meetings and said he has been making his rounds to the different departments including the fire department to see how everything is going and see if there are any questions or concerns.

Selectman Burns met with Bill Brockman at SAD #6 about the budget because Thursday night there was a meeting there to finalize their supplemental budget and Mr. Burns had to be here with the Board to meet with our Budget Committee. Mr. Brockman gave Selectman Burns the latest figures that they had agreed on for what they approved for the supplemental budget. He said of the large list of projects Bill Brockman guaranteed that the final number will not exceed the increase that Bill and the Superintendent gave us for

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Buxton which is \$181,000. Selectman Burns said unless the School Board and the Finance Committee change the recommendation that goes to them.

Selectman Burns was here last Thursday night and on Monday night he and Selectman Emery went to the Twelve Town Group Meeting in Waterboro. The discussion concerned broadband and applying for a grant. Selectman Burns does not think we are going to apply for the grant and he explained the reasons for that. Sanford is going forward with connecting to the 3-ring binder but otherwise there is not much interest in it.

Tuesday night Selectman Burns was here for the interviews for the position in Public Works and he said Tom Kennie is pursuing that with one individual. He has also been reviewing resumes for the Treasurer and recreation Director positions.

Selectman Harmon was here last Thursday with the other Selectmen and the Budget Committee to vote on the warrant. She said that allowed her to finish the warrant and send it off to Bev Gammon so she could get it to the printer.

Selectman Harmon reported that she has been working with our current Treasurer on some items that have come up and will be meeting with her again next week to make sure we are where we need to be with her leaving. Tomorrow Selectman Harmon will be here for our annual audit with Dave Bouffard from Maine Revenue Service. He comes in and audits our exemptions and abatements to make sure everything matches up with the information they have. She said typically our audit has come back okay.

7. Old Business

None

8. New Business

The Board will be setting up interviews for Monday, the 18th starting at 6:00 PM for Treasurer. They will go through the resumes for Recreation Director and schedule those interviews for Thursday, April 21, starting at 6:00 PM.

9. Executive Orders

*E.O. 151604006 – An order to appoint Peter C. Gordon to the position of Code Enforcement Officer, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604007 – An order to appoint Peter C. Gordon to the position of Building Inspector, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604008 – An order to appoint Peter C. Gordon to the position of Plumbing Inspector, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604009 – An order to appoint Bob Cyr to the position of Deputy Code Enforcement Officer, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604010 – An order to appoint Bob Cyr to the position of Deputy Building Inspector, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604011 – An order to appoint Bob Cyr to the position of Deputy Plumbing Inspector, effective until April 30, 2017
Approved 4-0-1*

*E.O. 151604012 – An order to approve 8 hours of vacation time for Beverly Gammon
Approved 4-0-1*

*E.O. 151604013 – An order to approve 8 hours of vacation time for Nathan Schools
Approved 4-0-1*

*E.O. 151604014 – An order to approve an application for a Veteran's Exemption for [Map 4, Lot 17-1]
Approved 4-0-1*

*E.O. 151604015 – An order to approve an application for the Widow of a Veteran Exemption for [Map 7, Lot 38B]
Approved 4-0-1*

10. Executive Orders by Initiative

*E.O. 151604016 – An order to approve 32 hours of vacation time for Tom Kennie
Approved 4-0-1*

11. Accounts Payable and Payroll Warrants

*E.O. 151604004 – An order approving expenditures as documented in the Accounts
Payable Warrant #88
Approved 4-0-1
The amount was \$597,515.92.*

*E.O. 151604005 – An order approving expenditures as documented in Payroll Warrant
#87
Approved 4-0-1
That amount was \$48,389.17.*

12. Next Meeting of the Board

Board of Selectmen Meeting Wednesday, April 20 at 7:00 PM

*Liquor License Appeal Hearing Wednesday, April 27 at 10:00 AM, for Danielle M.
Johannesen d/b/a Skip's Lounge*

*Public Hearing Wednesday, April 27 at 7:00 PM on a Liquor License Renewal and
Application for Special Amusement Permit for Julie C. Hagerman & R. Shiloh Hagerman
D/B/A Chap's LLC, located at 1301 Long Plains Road, Buxton*

*Board of Selectmen Meeting Monday, April 18 at 6:00 PM to Interview for the
Treasurer's position*

*Board of Selectmen Meeting Thursday, April 21 at 6:00 PM to interview for the
Recreation Director's position*

13. Other Business

Town Office will be closed for Patriot's Day, Monday, April 18

Transfer Station will be closed Tuesday, April 19 for the holiday. There will be no change in the curbside pickup schedule

Nomination Papers are available from the Town Clerk's Office for the following positions:

- Two Selectmen, Assessors and Overseers of the Poor for 3 years*
- One Director Maine School Administrative District No 6 for 3 years*
- One Director for Maine School Administrative District No. 6 for 2 years*
- Two Planning Board Members for 3 years*
- Three Budget Committee Members for 3 years*
- One Budget Committee Member for 2 years*

All candidate nomination papers must be filed in the Town Clerk's Office by 4:30 PM on May 2, 2016.

Selectman Harmon reported that no one has taken out papers for the School Board position for 3 years, the Planning Board member, the 3 Budget Committee members. Someone has taken out papers for the School Board for 3 years and someone has taken out papers for the Budget Committee position for 2 years.

14. Public Comments and Questions

Ellen DiCotiis went to the podium and asked the Board if we do not sign onto the broadband what will be the future impact on the Town.

Selectman Burns gave a detailed explanation. He said the government's definition is 10 megabites per second and most carriers are offering that now; Time Warner will go up to 40-50 megabites, OTT offers options for 10-20 & 40 and GWI is offering something in the same neighborhood. He said technology changes are happening quickly; large businesses are saying they are having no problem with the services they are getting now from Verizon and Time Warner. He said if there are a lot of businesses, they need more and signing onto the 3 ring binder would get them up into the gigabyte range that would keep the service from slowing down as it does sometimes now when a lot of people are on the internet at the same time, but what is being offered today by some of these other carriers is plenty big enough for what we need. He thinks as time goes on so much more will be offered that it won't have any impact on any business this town would have.

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Ellen DiCotiis asked the Board if there is a process or requirement that the Board review the year and summarize everything that happened before the new fiscal year starts.

Selectman Harmon explained that it usually takes a couple of months after a fiscal year ends and the new fiscal year begins for the old fiscal year to close out and for all the bills to come in from the past year. In order to close out the prior fiscal year, the Board reviews what each department budgeted and what they expended. If for some reason there is a particular line item that has a large amount of money left in it, the Board questions the department head to find out the reason for that and if there was a project that was not finished due to time constraints or other reasons, they may carry forward money from the prior fiscal year into the new fiscal year. Selectman Harmon explained some of the specific reasons the Board does that. The Board does review the fiscal year.

Selectman Burns explained that conversely if a line is overdrawn, the Board will have a Special Town Meeting to discuss which line items went over and explain why they went over and ask to raise money from undesignated surplus to cover that.

Ms. DiCotiis asked if that is done at Town Meeting.

Selectman Burns explained it is done after the Board has closed the fiscal year accounting. Then there is a Special Town Meeting where each of those line items are discussed and money is raised to reconcile the accounts.

Selectman Santolucito added that there is a report the Board looks at every week that shows every line item so the Selectmen know every week where each department is with respect to the goal for the year. He said the Board keeps a very close eye on it on a weekly basis.

Julie Gamelson asked about the time listed on the agenda for the Selectmen's Meeting.

Selectman Harmon said the time on the agenda is incorrect; the Selectmen's Meeting will start at 7:00 PM, April 20.

There were no other questions or comments.

15. Executive Session

None

16. Adjournment

*Motion made and seconded to adjourn the meeting at 7:35 PM
Approved 4-0-1*

Clifford L. Emery, Selectman

Jean C. Harmon, Selectman

Peter E. W. Burns, Selectman

Dennis P. Santolucito, Selectman

Chad E. Poitras, Selectman

*Date Signed: _____
Recorded by Kyle Durkin*