

**Town of Buxton**  
**Minutes for August 23, 2017 Selectmen's Meeting**

*Prepared by: Beverly Gammon*

*Members Present: Dennis P. Santolucito, Chad E. Poitras, Mark P. Blier  
Jean C. Harmon and Clifford L. Emery were absent.*

*Others Present: Susan Michaud, Ellen DeCotiis, Ellen Pyle*

**Meeting Agenda**

**1. Call to Order**

*The meeting was called to order at 7:04 PM.*

**2. Pledge of Allegiance**

*The Board led the Pledge.*

**3. Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes August 16, 2017  
Approved 3-0-2*

**4. Discussion held between 4:00 & 7:00 p.m.**

*A resident came in to talk with the Board about some issues related to his home hobby and zoning in the area. The Board is going to follow-up and get some clarification on that.*

*The Board had an interview for the Selectmen's Assistant position and will make a decision on that in the next few days.*

*Paul Baresel came in to talk with the Board. He is doing preservation work on the Town's 1915 Model T Fire Truck. The project is at the stage where he is starting to do some major engine work so the Board is going to go forward with temporarily moving the vehicle from the Bar Mills Fire Station to where he is going to install the motor and transmission. It could be done at the Fire Station but that would require some lifts and special equipment. The Selectmen are making sure it is covered by insurance. Selectman Poitras said the Board cannot thank Mr. Baresel enough and when this is all done, the Town is going to have something from its history that is going to last a long time.*

5. Review of Correspondence

- Email from Marian Alexandre, So. ME Planning & Development – Re: End of 128<sup>th</sup> Session Summary
- Email from Johnathan Youde, Maine Power Options – Re: System Peak Information
- Email from Laurie Smith, Maine Municipal President – Re: Newly Elected Members to MMA Executive Committee
- Email from Laura Ellis, Maine Municipal – Re: Executive Order regarding Tree Growth Tax Law
- State House News Update from Representative Don Marean
- Newsletter from State Senator Justin Chenette

6. Review of Projects and Issues

*The Selectmen attended the Fire Department banquet last night. Selectman Poitras reported that they (Fire Department) gave away some awards and recognitions. Carlton Berry was presented with a rocking chair for his more than 60 years of service to the Town and Fire Department. A number of other people were recognized and a couple of new firefighters were introduced.*

*Selectman Blier thanked Carlton Berry for his years of service to the community, Chief Nathan Schools and others for putting the banquet together, and Gail Landry for allowing the town to use Flanagan Farm for that event. Selectman Blier reported that he was here last Thursday for union wage negotiations that went well.*

*Selectman Blier talked about the Comprehensive Plan Committee. The members have been looking at the original plan that never was approved with the idea in mind to create a new plan. However, at the committee meeting Monday night, that changed and the committee is going to try to implement some of the ideas that were in the original plan that still make sense.*

*Selectman Santolucito thanked Carlton Berry and Flanagan Farm and said at the banquet, the Fire Chief pointed out that the Fire Department had 5000 hours of training in one year and once people get certified, they have to continue to train to maintain that certification. Selectman Santolucito said the leadership and teamwork there is incredible and the Board really appreciates what a solid group they have.*

*Selectman Santolucito reported that he attended the Historical Society's annual fundraising event Saturday night. He said that group has done a lot of work preserving the old Elden Store and other areas.*

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**7. Old Business**

*Charter Review Committee*

*Selectman Harmon is working on this so the Board can put together a plan this fall.*

*Aging in Place – AARP Program*

*The 12-Town Group will be working on this when they re-convene meetings in September.*

**8. New Business**

*None*

**9. Executive Orders**

*E.O. 171808028 – An order to approve the Side Agreement for the 2017-18 & 2018-19 salary reopener of the 2016-19 Police/Dispatch Collective Bargaining Agreement with an effective date of August 23, 2017.*

*Approved 3-0-2*

*E.O. 171808029 – An order to approve 24 hours of vacation leave for Greg Heffernan*

*Approved 3-0-2*

*E.O. 171808030 – An order to approve 8 hours of vacation leave for Bev Gammon*

*Approved 3-0-2*

*E.O. 171808031 – An order to approve 4 hours of vacation leave for Peter Gordon*

*Approved 3-0-2*

*E.O. 171808032 – An order to approve 26 hours of vacation leave for Nathan Schools*

*Approved 3-0-2*

**10. Executive Orders by Initiative**

*None*

**11. Accounts Payable and Payroll Warrants**

E.O. 171808025 – An order approving expenditures as documented in Accounts Payable Warrant #17

Approved 3-0-2

The amount was \$57,264.11

E.O. 171808026 – An order approving expenditures as documented in Payroll Warrant #16

Approved 3-0-2

**12. Next Meeting of the Board**

Planning Board Meeting Monday, August 28 at 7:00 PM

Board of Selectmen Meeting Wednesday, August 30 at 7:00 PM

**13. Other Business**

The Board of Selectmen is looking for five (5) volunteers who are interested in serving on a Charter Review Committee to review the Town Charter and recommend updates. Interested persons should send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

The Town is soliciting bids for one 1989 E-One fire engine with a 1,000 GPM pump and 1,000 gallon water tank. The truck is located at the Bar Mills Fire Station and will be sold as where is. For more information or to inspect the truck, contact Chief Nathan Schools at 207.929.3099 or email [nschools@buxtonfr.org](mailto:nschools@buxtonfr.org). Bids must be submitted in sealed envelopes plainly marked "Town of Buxton – 1989 E-One Fire Truck" and **must be received by the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093, before August 30 at 12:00 PM.**

The Board is accepting applications for the position of Selectmen's Assistant. This is a full time position responsible for all secretarial duties for the Board of Selectmen and serves as the Town's General Assistance Director. More information is available on the Town's website or Jobs in ME. If interested, **please submit a cover letter and resume to Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.**

We have one vacancy on the Budget Committee. If interested, please send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

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The Town of Buxton is seeking proposals from qualified General Contractor/Construction Managers for the proposed addition to the Buxton Town Hall to house the expanded Buxton Police Department. This is a 40' x 42' wood framed addition with brick veneer exterior. This is a Design-Build Project. To obtain copies of the RFP documents, email: [selectsecbuxton@sacoriver.net](mailto:selectsecbuxton@sacoriver.net). Proposals must be submitted by September 1, 2017.

**14. Public Comments and Questions**

*None*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the Meeting at 7:24 PM*

*Approved 3-0-2*

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*Dennis P. Santolucito, Selectman*

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*Chad E. Poitras, Selectman*

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*Jean C. Harmon, Selectman*

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*Clifford L. Emery, Selectman*

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*Mark J. Blier, Selectman*

*Date Signed: \_\_\_\_\_*

*Videotaped by Kyle Durkin*