

Town of Buxton
Minutes for December 28, 2016 Selectmen's Meeting

Prepared by: Beverly Gammon

Members Present: Clifford L. Emery, Jean C. Harmon, Dennis P. Santolucito, Chad E. Poitras; Mark J. Blier was absent.

Others Present: Patrick Hanna

Selectmen's Meeting Agenda

1. Call to Order

Selectman Emery called the Selectmen's Meeting to order at 7:03 PM.

2. Pledge of Allegiance

The Board recited the Pledge.

3. Approval of Prior Meeting Minutes

Selectmen Meeting Minutes December 21, 2016
Approved 4-0-1

4. Discussion held between 4:00 & 7:00 p.m.

The Selectmen discussed having a workshop for the new budget season and decided to do that around 4:00 PM next Wednesday evening.

Selectman Emery said the Board discussed a recent power outage and surges that caused our computers to go down and work had to be done to get everything back on line.

The Board went through some pages in the audit report. The Selectmen review the draft and send their questions to the auditor, then set up a time to meet with the auditor to finalize the audit.

The Selectmen also talked about allowing waivers on some foreclosed properties and discussed doing an executive order next week to accept the bid for fire station and hydrant plowing. There was not enough money initially to cover the bid but the rest of the money was raised at the recent Special Town Meeting.

5. Review of Correspondence

None

6. Review of Projects and Issues

Selectman Poitras talked about the Wreaths Across America ceremony on December 17, at the South Buxton Cemetery. He said, in spite of stormy weather, the turnout was great. He mentioned Jim Libby and other speakers and participants and said it was a nice ceremony and a great tribute.

Selectman Poitras mentioned talking with Tom Kennie today who told him things are going good with equipment and the new employees are doing great. Selectman Poitras went on to say that has been getting some minor details worked out for the Boston Post Cane presentation that is coming up on January 4 at 6:30 PM. He said everyone is welcome to attend.

Selectman Harmon talked about reviewing the audit, talking about budgets, and the workshop where she said the Board needs to talk about raises, capital items, and distribute the Selectmen's portion of the budget process.

Selectman Harmon mentioned a technology glitch we had last week where the Selectmen's Meeting that was held in their office was not recorded. She reported that on December 19 the Selectmen, Planning Board, Board of Appeals, CEO and others attended a workshop with Town attorneys on the marijuana legalization. She said the workshop lasted over two hours and she thought it was very informative. A lot of communities are putting in moratoriums and Selectman Harmon said the Board needs to have a discussion about what we are going to do in the Town of Buxton.

Selectman Harmon stated that the Board is going to need to have another Special Town Meeting on a couple of changes to the Zoning Ordinance. One of those has to do with the design standards which led to a question that went to the Town's attorney about having those apply to the village and light commercial zones. The Board cannot set a date until it gets the answer to that question.

Selectman Emery said there may have to be another Public Hearing because one word may have to be added or removed to deal with residential properties in the village zone.

Selectman Santolucito complimented Selectman Poitras on the Wreaths Across America ceremony and went on to share that on Christmas Eve he was sitting in his living room and saw the Town sand truck going by. He said the Public Works crew went out Christmas Eve to do their work and there were people in the Fire Stations working as well as Police and Dispatchers. He expressed appreciation for the work they all do for the Town especially over the holiday periods.

Selectman Santolucito commented on the marijuana issue and said he talked extensively about it with Selectman Harmon. He said the Board has some real concerns about how the smoking parlors and retail outlets will be monitored by the State and how they could potentially tax the services of the Town and how expensive it could get to monitor them.

Selectman Emery mentioned an article in the newspaper today that talked about how long it is going to take to get the kinks worked out of the marijuana law and licensing for smoking parlors and other facilities. He shared some thoughts on what is the right timing for a moratorium because people cannot come to the Town with an application to open a business in the community until the State finalizes the licensing process which may not be for another year. He said the Board is concerned about it because there are a lot of unanswered questions; the Board is going to try to get the right information so it can hopefully go down the right path and the people can have some input on what that is.

Selectman Emery also reported that he has been in the office several times this past week working with some Department Heads, taking care of mail, and handling day-to day business.

7. Old Business

Boston Post Cane

There will be a ceremony Wednesday, January 4 at 6:30 PM to present the cane to Buxton's oldest living resident. Selectman Emery spoke briefly about the process and said it is a nice ceremony and the recipients are very gracious. The presentation will be recorded live at 6:30 PM so people can watch it on television.

8. New Business

None

9. Executive Orders

E.O. 161712025 – An order to appoint Stephen J. Heroux to the Board of Appeals to be effective until December 31, 2019

Approved 4-0-1

E.O. 161712026 – An order to appoint Chad E. Poitras to the Cemetery Committee to be effective until December 31, 2019

Approved 4-0-1

E.O. 161712027 – An order to appoint Ruth M. Scheibenpflug to the position of Registrar to be effective until December 31, 2018

Approved 4-0-1

E.O. 161712028 – An order to appoint Carol B. Sanborn to the position of Carroll Park Trustee to be effective until December 31, 2019

Approved 4-0-1

10. Executive Orders by Initiative

None

11. Accounts Payable and Payroll Warrants

E.O. 161712023 – An order approving expenditures as documented in the Accounts Payable Warrant #052

Approved 4-0-1

The total amount was \$78,967.12

E.O. 161712024 – An order approving expenditures as documented in Payroll Warrant #051

Approved 4-0-1

The total amount was \$46,072.53

12. Next Meeting of the Board

Board of Selectmen meeting Wednesday, January 4, 2017, at 7:00 PM

13. Other Business

Buxton Transfer Station will be open from 8:00 AM until 4:00 PM on Saturday, December 31, New Year's Eve. The Transfer Station will be closed Tuesday, January 3.

There will be no change in the curbside trash pick-up schedule.

Buxton Recreation is accepting applications for the position of Recreation Supervisor. This is a full-time position (37.5 hours/week) with benefits that involves supervision, development and expansion of Buxton's year-round childcare programming including the summer camp, and before/aftercare programs. The Recreation Supervisor will also assist in the development and execution of recreation and leisure programs for the Buxton community as a whole. Applications must be submitted by Friday, January 13 at 4:30 PM. Contact Nicole Welch, our Recreation Director at 929-8381 for more information. Selectman Emery explained that the Supervisor's salary will be paid for by the Recreation Programs.

The Town of Buxton will be hosting their first blood drive for the 2017 season. The American Red Cross will be at the Buxton Town Hall on Tuesday, January 10 from 1:00 PM to 6:00 PM. Each donor will receive a \$5.00 Dunkin Donuts Gift Card. Call 1-800-RED-Cross or go to www.redcrossblood.org to schedule an appointment. To see a list of all of blood drives to be held at Buxton Town Hall, go to www.buxtonrec.com. Walk-ins are welcome.

Boston Post Cane presentation to Buxton's oldest citizen in a short ceremony to be held in the large meeting room at Town Hall, Wednesday, January 4, at 6:30 PM.

14. Public Comments and Questions

No comments or questions from the public.

Selectman Harmon mentioned that the reason for the statement about the Transfer Station being closed Tuesday is because Town Hall will be closed on Monday, January 2.

Selectman Emery wished everyone a very happy, peaceful, and prosperous new year.

15. Executive Session

None

16. Adjournment

*Motion made and seconded to adjourn the meeting at 7:27 PM
Approved 4-0-1*

Clifford L. Emery, Selectman

Jean C. Harmon, Selectman

Dennis P. Santolucito, Selectman

Chad E. Poitras, Selectman

Mark J. Blier, Selectman

*Date Signed: _____
Recorded by Kyle Durkin*