

**Town of Buxton**  
**Minutes for April 5, 2017 Selectmen's Meeting**

*Prepared by: Beverly Gammon*

*Members Present: Clifford L. Emery, Jean C. Harmon, Dennis P. Santolucito, Mark P. Blier  
Chad E. Poitras was absent.*

*Others Present: David Harmon*

**Meeting Agenda**

**1. Call to Order**

*The meeting was called to order at 7:05 PM.*

**2. Pledge of Allegiance**

*The Selectmen recited the Pledge.*

**3. Approval of Prior Meeting Minutes**

*None*

**4. Discussion held between 4:00 & 7:00 p.m.**

*The Police Chief met with the Board. They discussed some things going on in town, and the Police Chiefs' meetings he attended last week in New Hampshire.*

*A resident came in to talk with the Selectmen about an energy savings program she is working on that deals with window insulation. She put up a flyer for "Window Dressers" on the bulletin board at Town Hall.*

*Stephen Heroux and Laurie Warchol were in to review the new design standards for the village zones.*

**5. Review of Correspondence**

- *Weekly Legislative Bulletin from Maine Municipal Association*
- *Email from Representative Don Marean – Re: State House News Update*

- *Email from Dave Francoeur, York County EMA – Re: Deadline Approaching for SBA Working Capital Loans*
- *Message from Nicole Welch, Recreation Director – Re: Maine Wildlife Park Community Pass*
- *Email from Peter Coughlan, Maine DOT – Local Roads Workshops for towns/cities*
- *Email from Marian Alexandre, Southern Maine Planning & Development – Re: Legislative Update*
- *Legislative update from State Senator Justin Chenette*
- *Notice of Planning Board Meeting Monday, April 10 to discuss conditional use permit applications for a kennel on Simpson Road and one on Portland Road.*

## 6. **Review of Projects and Issues**

*Selectman Blier reported that the Comprehensive Plan Committee met Monday night and wanted to let people know that they were trying to get a grant to write a Buxton newsletter but unfortunately did not have the required information to do so or to ask for funds in this year's budget. He said the Committee is still working on that but it might be another year before it comes to fruition.*

*Selectman Blier attended the Budget Committee meeting Tuesday night when the Fire Department budget was presented and he stated that the Chief did a great job. Selectman Blier also met with Chet Ouellette this week to discuss the furnace at the EMA building that was put back in service for the summer and Patriot Mechanical Services.*

*Selectman Santolucito reported that the last SAD 6 Budget Advisory Committee meeting will be on April 13. The Committee is going to take a hard look at the recommendations from Administration and find out what the consensus is on the Committee as they move forward on increases and additions to both capital and people. He talked briefly about the committee that is dealing with the reapportionment of the number of School Board members for SAD #6. Their last meeting will be Monday night at 4 o'clock at the school's administration building. Some of the Town Clerks, including John Myers have been invited to attend because this will change how things look in the voting process.*

*Selectman Santolucito also attended the Budget Committee meeting last night and stated that the Fire Chief did a great job.*

*Selectman Harmon reported that she has been catching up after being out last week. She attended the budget meeting last night and agreed that the Fire Chief did a great job presenting the Fire-Rescue, Fire Police and EMA budgets.*

*Selectman Harmon said the Board started to go over some adjustments tonight that need to be made to the warrant. They will block off time next week to review that. She typed up the notes from the village zone meeting the Board had last week and asked the other selectmen to let her know if any changes need to be made before it is posted on line.*

*Selectman Harmon mentioned a resident who came in this afternoon while she and Selectman Emery were here. He wanted to discuss an issue with his mailbox and concerns he has about work that the State has done. They sent him over to talk with the Public Works Director about his mailbox and to get the number for the State.*

*Selectman Emery reported that he went over the Fire Station & Dry Hydrant plowing bid and the contract. The contract has been drawn up and the Board will vote on awarding the job later tonight. He talked about meetings he has attended and mentioned that the Budget Committee has a meeting Thursday. The Police Chief will present his budget which will be the last one the Committee has to review. The Board is hoping that they can have the warrant ready for the final meeting with the Budget Committee next Thursday to do their voting. After that, they will finalize the warrant and get it ready to go into the Town Report.*

**7. Old Business**

*Charter Review Committee*

*The Board is planning to discuss this as soon as the budget process is done.*

**8. New Business**

*None*

**9. Executive Orders**

*E.O. 161704003 – An order to award the 2 year contract for Fire Station & Dry Hydrant Plowing to Steven R. Johnson, for the bid amount of \$33,900, starting November 2017 through April 2019.  
Approved 4-1*

*E.O. 161704004 – An order to approve 6 hours of vacation time for Peter Gordon  
Approved 4-1*

*E.O. 161704005 – An order to appoint Jessica A. Ramsay as a Police Officer authorized to carry a weapon within and for the municipality of Buxton to be effective until cancelled  
Approved 4-1*

*E.O. 161704006 – An order to approve an Application for Veteran Exemption for [Map 7, Lot 43-1]  
Approved 4-1*

*E.O. 161704007 – An order to approve 4 hours of vacation time for John Myers  
Approved 4-1*

**10. Executive Orders by Initiative**

*E.O. 161704008 – An order to approve the hire of Lisa Jones as a full-time Dispatcher at a rate of \$20.99 per hour effective March 31, 2017  
Approved 4-1*

**11. Accounts Payable and Payroll Warrants**

*E.O. 161704001 – An order approving expenditures as documented in Accounts Payable Warrant #82  
Approved 4-1*

*E.O. 161704002 – An order approving expenditures as documented in Payroll Warrant #81  
Approved 4-1*

**12. Next Meeting of the Board**

*Budget Committee Meeting Thursday, April 6 at 6:30 PM at Buxton Town Hall  
SAD 6 Budget Advisory Committee Meeting Thursday, April 6 at 6:00 PM at the District Office on 4A  
Planning Board Meeting Monday, April 10 at 7:00 PM for a public hearing  
Twelve Town Group Meeting Monday, April 10 at 6:30 PM at Waterboro Town Hall  
Board of Selectmen Meeting Wednesday, April 12 at 7:00 PM*

*Public Hearing Wednesday, April 19 at 7:00 PM on an application for an Automobile Graveyard and/or Junkyard Permit for Jason Rowe, d/b/a Rowe's Auto Parts LLC*

**13. Other Business**

*Buxton Recreation is holding a free senior luncheon on Friday, April 7. Lunch will be served at noon with puzzles, games, and cribbage available for those who want to stay for the afternoon. This is a FREE event, but please call the Buxton Recreation Department at 929-8381 to reserve a spot.*

**14. Public Comments and Questions**

*None*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the meeting at 7:24 PM*

*Approved 4-1*