

Town of Buxton
Minutes for July 19, 2017 Selectmen's Meeting

Prepared by: Beverly Gammon

Members Present: Dennis P. Santolucito, Chad E. Poitras, Jean C. Harmon, Clifford L. Emery, Mark P. Blier

Others Present: David Harmon, Ellen DeCotiis, Julie Gamelson, Frank Carroll, Peter Burns

Meeting Agenda

1. Call to Order

Selectman Santolucito called the meeting to order at 7:06 PM.

2. Pledge of Allegiance

The Selectmen recited the Pledge.

OPENED BIDS – PAVING

	<i>Price Per Ton</i>
Dayton Sand & Gravel	\$58.00
F. R. Carroll, Inc.	\$58.40
Shaw Brothers	\$58.60
Pike Industries	\$61.70

OPENED BIDS – ROAD UPGRADES

	<i>Twin Brooks Dr.</i>	<i>Mark P. Emery Rd.</i>	<i>Elden Rd.</i>
<i>F.R. Carroll, Inc.</i>	<i>\$ 97,000.00</i>	<i>\$30,450.00</i>	<i>\$16,570.00</i>
<i>Dayton Sand & Gravel</i>	<i>\$114,707.00</i>	<i>\$31,895.00</i>	<i>\$15,187.00</i>
<i>Pike Industries</i>	<i>\$ 43,621.00</i>	<i>\$28,813.00</i>	<i>\$13,882.50</i>
<i>Shaw Brothers</i>	<i>\$122,750.00</i>	<i>\$36,350.00</i>	<i>\$10,250.00</i>

Frank Carroll II had a brief discussion with the Board about how the bids would be considered. He said he did not understand these were separate bids so he averaged everything. The Board is going to review the bids with Tom Kennie, our Public Works Director and will make a decision in the next week about who they are going to award the work to.

3. Approval of Prior Meeting Minutes

*Selectmen's Meeting Minutes for July 12, 2017
Approved 5-0*

4. Discussion held between 4:00 & 7:00 p.m.

Chief Schools met with the Board to discuss disposal of the old fire truck that is being taken out of service. Chief Schools had talked to the Board about donating it to the Westbrook technical vocational school but they do not need it so the truck will be put out to bid.

Chief Schools talked with the Selectmen about some turnout gear and equipment he needs and some additional pagers. They discussed the way burning permits are obtained on line now and how that process may change in the future. Instead of obtaining them from the State, they may be coming through the Maine Warden Service with different pricing.

Selectman Harmon had a discussion with Chief Schools about our Fireworks Ordinance and the viability of having a process where residents come to the town for permits which is now being done in some communities. Chief Schools is going to find out more about what other towns are doing and report back to the Board.

The Board went into Executive Session at 5:39 PM, pursuant to 1 M.R.S.A. §405 (6) (A). The Board came out of Executive Session at 6:10 PM.

5. Review of Correspondence

- *Email from Laura Ellis, Maine Municipal – Re: 2017-18 Enacted ED279 Subsidy Printouts*
- *State House News Update from Representative Don Marean*
- *Public Health Advisory from Maine CDC – Re: Human Arbovirus*
- *Public Health Advisory from Maine CDC – Re: Identifying possible NTM Infections*
- *Email forwarded by John Myers from Maine Town & City Clerks Association – Re: Update – Marijuana*

6. Review of Projects and Issues

Selectman Emery checked in this week with the Police Chief, the Fire Chief and Public Works Director to keep everyone up-to-date and talk about the addition for the Police Department.

Selectman Harmon met with Officer Camire and Tom Kennie from Public Works. As soon as the vehicles are ready for stickers and lettering, Public Works will make a bay in their garage available for that. Selectman Harmon has been working with the Treasurer and Accounts Payable clerk setting the accounts for the new Fiscal Year in motion.

Maine D.O.T. is working on Route 112 on the Haines Meadow Bridge. Selectman Harmon reminded everyone that they have stop signs there and people need to stop and then proceed if it is clear. Some people are just going through without stopping.

Selectman Santolucito and Selectman Harmon met with Claudine Emerson and one of the Trustees at Berry Memorial Library to talk about some of the concerns she has where she is leaving, namely the lawn mowing, shoveling snow and placing the job ad. Selectman Harmon stated that the lawn mowing will be taken care of by Public Works. The Board is not sure yet about snow removal but is hoping someone might volunteer. The Board is going to post the Ad for a new Director on the Town's website and in the Smart Shopper. This is a paid, part-time position that includes some evenings and Saturday coverage.

Poland Spring has put a truck route sign right in front of the building at the cemetery on Route 112. It is a big sign with LED lights that go all around it and are constantly lit. The state gave that portion of road to the Town but no one contacted the Board about putting a sign there. The Selectmen are going to look into it and see about getting the sign removed.

Selectman Blier talked with Chet Ouellette about motors that are blown in some exhaust fans at the Transfer Station. The electrician will replace the motors and bearings but the fans also need to be greased so they talked about getting a bucket truck so they can get up there to fix them.

Selectman Blier contacted Maine D.O.T. to get traffic counts for the Comprehensive Plan, and spoke with Lee Ann, our Tax Collector, to get some assessment information as well.

Selectman Poitras mentioned the big fire in Waterboro and the part Buxton Fire had in helping contain the fire. He used it to illustrate the value of communities working together under mutual aid agreements, and how important that is.

Selectman Santolucito has been working with our IT vendor, ION Networks. They are going to handle the managed services for the Police Department to ensure the police PCs and servers are constantly monitored. We do monitoring throughout the operation, even in the Town Hall, but the Board will be moving to firm that up in the future.

7. Old Business

*Charter Review Committee
Aging in Place – AARP Program*

8. New Business

At Town Meeting the town appropriated money in anticipation of Buxton's 250th birthday which will be in five years. Selectman Harmon talked about the bandstand in Gorham that was donated to the Town when they had their centennial celebration. She said it would be so nice if we had one here and if someone wanted to donate one to the Town of Buxton.

9. Executive Orders

*E.O. 171807016 – An order to approve 8 hours of vacation time for Peter Gordon
Approved 5-0*

10. Executive Orders by Initiative

None

11. Accounts Payable and Payroll Warrants

E.O. 171807014 – An order approving expenditures as documented in Accounts Payable Warrant #7 and Warrant #112

Approved 5-0

The amount of Warrant #7 was \$635,154.84 and Warrant 112 was \$12,959.90.

E.O. 171807015 – An order approving expenditures as documented in Payroll Warrant #6

Approved 5-0

The amount of the Warrant was \$52,067.85

12. Next Meeting of the Board

There will be a Special Town Meeting Wednesday, July 26 at 7:00 PM to correct the language for the borrowing that the Board is doing for the ambulance, fire truck and the addition that were approved at Town Meeting. Because we are borrowing through our bank, these are general obligation bonds and special language needs to be read to go along with that.

Board of Selectmen Meeting Wednesday, July 26, following the Special Town Meeting at 7:00 PM

The Board of Selectmen will hold a Public Hearing Wednesday, August 2 at 7:00 PM on a Liquor License & Special Amusement Permit renewal for William Ham III, d/b/a Skips Lounge located at 288 Narragansett Trail in Buxton.

13. Other Business

We are accepting applications for a full-time Laborer/Equipment Operator in our Public Works Department. Duties include assisting with maintenance of Town roads, lawn mowing, plowing snow and other duties as assigned. This is a full-time position with benefits. The starting pay rate is \$16.45/hr. More information is available on the web at www.JobsinME.com, or you can contact Tom Kennie, Public Works Director at 929-4400. If interested, please submit cover letter and resume to the Board of Selectmen, Buxton Town Office, 185 Portland Rd., Buxton, ME 04093, or email selectsecbuxton@sacoriver.net. This position will remain open until a suitable candidate is found. This job is posted on the Town's website. It will also be printed in the Sunday Telegram and the Smart Shopper.

We have one vacant position on the Buxton Planning Board. If anyone is interested in serving, please contact the Selectmen to let them know, or send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093. This position will be filled until the next election which may be June, 2018. John Myers said there is a possibility that it could be on the November ballot and he is looking into whether or not it can be done this November.

The Board is also accepting applications for a Library Director at Berry Library. This is a six hour/week paid position that includes evening hours and Saturday coverage. Applications will be accepted until August 4. To apply, please send cover letter, resume and two references to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093, or email selectsecbuxton@sacoriver.net.

14. Public Comments and Questions

Ellen DeCotiis went to the podium and asked the Board if the budget included the impact the increase in the school budget would have on our taxes.

Selectman Harmon explained that at Town Meeting the town voted on the municipal part of the budget only. The school budget is additional as is the County tax. However, those expenses are factored into what the tax rate will be.

Ms. DeCotiis asked more questions about the budget and what percentage of the budget each part is.

Selectman Blier estimated what each department costs and Selectman Harmon added that our municipal budget is around 6.4 million.

Selectman Santolucito asked Ms. DeCotiis what she was trying to get to. She said she is trying to understand what each part is taking from us in taxes and what can be controlled by the citizens. Selectman Harmon reiterated that about 70% of our tax bills can be attributed to the school, 20% to the town and 10% to the County. Ms. DeCotiis thanked the Board.

Scott Warchol went to the podium and asked how things are going at Pleasant Point Park Park this summer.

Selectman Santolucito stated that there has been some police presence there and police officers walking through. The Board has not heard any recent complaints.

15. Executive Session

16. Adjournment

Motion made and seconded to adjourn the Meeting at 7:46 PM

Approved 5-0