

Town of Buxton
Minutes for October 11, 2017 Selectmen's Meeting

Prepared by: Krystal Dyer

Members Present: Dennis P. Santolucito, Chad E. Poitras, Jean C. Harmon, Clifford L. Emery, Mark J. Blier

Others Present: David Harmon, Ashlee Roy and Alex Higgins, UNE students

Selectmen's Meeting Agenda

1. Call to Order

The meeting was called to order at 7:04 PM.

2. Pledge of Allegiance

The Board led the Pledge.

3. Approval of Prior Meeting Minutes

*Selectmen Meeting Minutes for October 4, 2017
Approved 5-0*

4. Discussion held between 4:00 & 7:00 p.m.

At 4:56 PM the Board went into Executive Session on a personnel matter, per 1 M.R.S.A. §405 (6) (A) with Chief Schools. The Board came out of Executive Session at 6:12 PM.

6:00 PM – the Board met with two citizens who have volunteered for the Charter Review Committee. Selectman Harmon and the two members will start meeting next week to clean up some housekeeping issues in the current Town Charter. Selectman Harmon suggested that the Select Board compile notes for the committee to review. The review process consists of the committee making recommendations, these will be transformed into a question on the warrant.

The Selectman also discussed the bids for the Chicopee Fire Department roof with Chief Schools.

5. Review of Correspondence

- Email from State representative Donald Marean – Re: State House News Update. It was noted October 8, through October 14, 2017 is National Fire Prevention Week. He also gave an update on the Adult Marijuana legislation.
- Email from 12 Town Group meeting– Re: Update from the meeting
- Department of Agriculture, Conservation and Forestry – Re: to provide outreach and Email from Education on Urban and Community Forestry to Maine Municipalities.

6. Review of Projects and Issues

Selectman Poitras and Selectman Harmon had a great conversation with a resident who expressed their concern regarding taxes and the School Board, and how it's becoming tougher for the residents of Buxton to pay property taxes. He also expressed concern with the DOT's proposed rotary at Scarborough Corner.

Yesterday Selectman Poitras checked in with Chief Schools and stated that the excavation for the addition to the Police Department began Monday.

Selectman Harmon, in reference to the meeting with Selectman Poitras and the resident said "he can agree to disagree on a lot of issues". The conversation started with questions about the school curriculum and moved to his main concern, the increases in taxes.

She worked with the Board on a personnel issue and spoke with Public Works Director Tom Kennie about upcoming projects.

Selectman Harmon announced that due to the construction of the Police Department addition it may be a challenge to get a burning permit, as the dispatch window is not accessible during the construction. The Fire and Police Chiefs are collaborating on a way that would allow residents to access a burn permit on line at no cost.

Selectman Emery gave an update on the Police Department addition:

- The footings have been poured, the wall forms have been set, and they will pour the walls on Thursday.
- The forms will be stripped on Friday and backfilled.
- Monday, the plumbing and electrical will be installed, followed by pouring the floor, erecting the walls and then starting the roof.

At the 12 Town Group meeting Representative Don Marean gave a similar presentation on the proposed marijuana bill as he did at the September 27th Selectmen's meeting.

Selectman Emery is still in favor of a 180-day moratorium to exclude everything in town to give the Board time to put everything in place and monitor the remaining amendments to the bill. A citizen driven petition could be forced in before the town is ready. Also, the

Selectmen's Meeting
Agenda for October 11, 2017
Page 3.

Governor could still veto the proposed bill. At that point it would revert back to the original law.

The 12 Town Group is looking to hire an intern from Bonny Eagle or Massabesic High School to create a Facebook page.

Selectman Santolucito received the sales analysis and the Board will be working on it in the upcoming weeks. He had a suggestion from a resident that department heads give updates at the Selectman's meetings as their schedules permit. The Selectmen will consider it for future meetings. The official tax date is October 10, 2017 with the interest starting to accrue on November 1 at six percent. The date was moved up due the volume of traffic in the front office on Elections Day.

He also spoke with the new Director of the Berry Library last week and the Board is ready to move forward with the new computers. According to DOT the proposed rotary for the Broadturn intersection is still in its design stage, costing \$210,000.00 just for the design work. There will be an update in January, but may not be on schedule for another two years.

7. Old Business

*Charter Review Committee – we will remove from agenda.
Aging in Place – AARP Program*

8. New Business

Selectman Harmon said the Board should be thinking about scheduling a special town meeting for reconciliation of the legal account and a marijuana moratorium for some time after the elections.

9. Executive Orders

*E.O. 171810010 – An order to approve the hire of Keith J. Waltz as a Police Officer effective October 11, 2017 at a rate of \$24.02/hour.
Approved 5-0*

*E. O. 171810011 – An order to appoint of Keith J. Waltz as a Constable in the Town of Buxton effective October 11, 2017.
Approved 5-0*

*E.O. 171810012 – An order to approve the hire of Hunter R. Smith as a Reserve Police Officer effective October 11, 2017 at a rate of \$17.17/hour.
Approved 5-0*

Selectmen's Meeting
Agenda for October 11, 2017
Page 4.

E. O. 171810013 – An order to appoint Hunter R. Smith as a Constable in the Town of Buxton effective October 11, 2017.

Approved 5-0

E.O. 171810014 – An order to approve Krystal Dyer to attend the OSHA Recordkeeping Workshop

Approved 5-0

E.O. 171810015 – An order to approve 16 hours of vacation time for Gregory Heffernan

Approved 5-0

E.O. 171810016 – An order to approve 6 hours of unpaid sick time for Angela Michie

Approved 5-0

10. Executive Orders by Initiative

E.O. 171810017 – An order to award the bid for the Chicopee Fire Station Roof to Superior Roofing for the bid price of \$11,120.00. With the addition of plywood replaced at \$80.00 per sheet and the fascia replaced at \$5.00 per board foot.

Approved 5-0

E. O. 171810018 a motion to uphold the decision made by the Fire Chief and discussed in executive session. Authorization for Selectman Harmon to provide the party with the findings and conclusion.

Approved 5-0

11. Accounts Payable and Payroll Warrants

E.O. 171810008 – An order approving expenditures as documented in Accounts Payable Warrant #32

Approved 5-0

The amount was \$71,271.09.

E.O. 171810009 – An order approving expenditures as documented in Payroll Warrant #31

Approved 5-0

The amount was \$51,058.00

12. Next Meeting of the Board

Comprehensive Planning Committee will meet Monday, October 16 at 6:30 PM

Board of Selectmen Meeting Wednesday, October 18 at 7:00 PM

Selectmen's Meeting
Agenda for October 11, 2017
Page 5.

There will be a public hearing on Tuesday, October 17 at 10 AM for the Skips Lounge Liquor License appeal. It will be held at the Town Office at 185 Portland Road, conducted by the Bureau of Alcoholic Beverages & Lottery Operations through the State. It is open to the public.

13. Other Business

There is one vacancy on the Budget Committee. Interested persons should send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093. This is one of the best ways to get a full understanding of how the town operates and a good sense of revenue and expenses and town operations. John Myers will reach out to see if anyone is interested.

14. Public Comments and Questions

15. Executive Session

16. Adjournment

Motion made and seconded to adjourn the Meeting at 7:27 PM
Approved 5-0

Dennis P. Santolucito, Selectman

Chad E. Poitras, Selectman

Jean C. Harmon, Selectman

Clifford L. Emery, Selectman

Mark J. Blier, Selectman

Date Signed: _____

Videotaped by Harrison Beam & Kyle Durkin