

Town of Buxton
Minutes for November 1, 2017 Selectmen's Meeting

Prepared by: Krystal Dyer

Members Present: Dennis Santolucito, Chad E. Poitras, Jean C. Harmon, Clifford L. Emery, and Mark J. Blier

Others Present: Scott Warchol

Call to Order

The meeting was called to order at 7:03 PM.

Pledge of Allegiance

The Selectmen recited the pledge.

Approval of Prior Meeting Minutes

*Selectmen Meeting Minutes for October 25, 2017
Approved 5-0*

Discussion held between 4:00 & 7:00 p.m.

Great Falls Construction was in with an update on the Police Department addition. The Contractor displayed detailed specifications on the windows, brick and flooring and he will be giving a general update every two weeks. He also went over the proposed schedule and added that the time line is contingent on the weather conditions. They will be sending minutes of every meeting to the Board of Selectmen.

The Board also had storm related discussions that will be discussed individually below under Review of Projects and Issues.

Review of Correspondence

- *Received an email from Fire Chief Nate Schools with a Buxton Storm update, which he has been doing throughout the storm.*
- *Received a letter from DOT regarding historic properties in the Route 22, Portland, and Broadturn Road intersections, for the proposed round a bout. They are*

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beginning to conduct preliminary work in the area. The Selectmen received an update with proposed projects and the Broadturn round-a-bout is on the list.

- *Email from Representative Donald Marean with his Weekly Update.*

Review of Projects and Issues

Selectman Blier spent the morning opening up the Town Hall earlier than normal and directing residents who needed water or to charge their cell phones. He also prepared a strategic plan for the Transfer Station in case they did not get their power back. The power is back and it will be open on Thursday as normal. He checked in at Public Works and drove around to help people out if needed.

Selectman Poitras was in on Friday and he followed all the communications with the town department heads throughout the storm. He thanked everyone for a job well done. He said open communication and working together made everything go smoothly. It was impressive!

Selectman Emery began by saying this community should be very proud of the people who work for this town. They did a tremendous job. They all work so seamlessly together, everyone is in constant conversation with one another. They take a bad situation and make a positive impact on the community.

The Town Hall will be open as a warming station tomorrow, residents can charge cell phones and fill buckets of water.

Selectman Harmon has been in the office working on the Municipal Valuation Return, but there was an issue with their calculation formula when trying to submit it electronically. Dennis is in contact with MMA and will have it resolved soon.

In regard to the storm, the Transfer Station will be in full operation tomorrow now that there is power. The Transfer Station had to close because there is no generator at this location and the overhead doors were a safety issue. There will be further discussion on this. Brush will be accepted through November 11, at no cost.

Every storm is a lesson and to be more proactive in the future, the Board will sit down with the Department Heads and see what we can do to be better prepared for the residents next time. Everyone has done a phenomenal job. Public Works and Fire Department have been out continuously. The Police and Dispatchers and the front office have been fielding questions from residents. It was a group effort by everyone to assist the residents of Buxton.

Selectman Santolucito agreed and expressed how every department did an excellent job and rallied around to make everything happen. Public Works Director Tom Kennie and his team came through and got everything done. Chief Schools was working with York County Emergency Management and CMP to facilitate power as quickly as possible. The team worked together, it was just an excellent job done by all!

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We will be doing a debriefing to resolve some issues and mitigate a plan as to how we can do it differently. Generally an excellent group of professionals that really came together.

Old Business

Aging in Place – AARP Program: Selectman Emery said that this storm has taught us that we need to be very involved with this program. The Town needs have a plan in place to locate, check-in and assist the elderly and the special needs residents in the event of an emergency like this storm. Going forward, the town needs to focus and put effort into this program, to see what assistance is needed during emergencies, power outages, etc. The next meeting is Monday, November 13.

New Business

None

Executive Orders

*E.O. 171811003 – An order to approve an application for Widow of a Veteran Exemption for [Map 3, Lot 85]
Approved 5-0*

*E.O. 171811004 – an order to approve 24 hours of vacation time for Krystal Dyer.
Approved 5-0*

Executive Orders by Initiative

None

Accounts Payable and Payroll Warrants

*E.O. 171811001 – An order approving expenditures as documented in Accounts Payable Warrant #38
Approved 5-0
In the amount of \$67,145.74*

*E.O. 171811002 – An order approving expenditures as documented in Payroll Warrant #37
Approved 5-0
In the amount of \$50,298.28*

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Next Meeting of the Board

There will be a public hearing for Kevin & Sundae Fallen for a Liquor License renewal and Special Amusement Permit dba Personal Touch Catering/The Roost on Wednesday, November 8 at 7:00 PM

The Selectman's Meeting will begin immediately following the public hearing.

Other Business

The Transfer Station will be open for business as usual on Thursday. There will be FREE brush drop off through Saturday, November 11.

For on line Burning Permits go to the town web site under News and Announcements. You will find a link or go to www.wardensreport.com/p. There is no cost to the resident.

Voting – The polls will be open in Buxton on November 7th from 6:00 AM to 8:00 PM, at the Buxton Town Hall, 185 Portland Road. For more information call the Buxton Town Clerk's office at 929-6171.

Flu Shots – On Tuesday, November 7, Election Day from 8:00 AM to 2:00PM the Hannaford Pharmacist will be in the small conference room giving Flu shots. Bring insurance card. Zero co pay with most plans.

Public Comments and Questions

None

Executive Session

None

Adjournment

*Motion made and seconded to adjourn the Meeting at 7:18 PM
Approved 5-0*

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Dennis P. Santolucito, Selectman

Chad E. Poitras, Selectman

Jean C. Harmon, Selectman

Clifford L. Emery, Selectman

Mark J. Blier, Selectman

Date Signed: _____

Videotaped by Kyle Durkin