

**Town of Buxton**  
**Minutes for February 8, 2017 Selectmen's Meeting**

*Prepared by: Beverly Gammon*

*Members Present: Clifford L. Emery, Jean C. Harmon, Dennis P. Santolucito, Chad E. Poitras, Mark P. Blier*

*Others Present: David Harmon*

**Meeting Agenda**

**1. Call to Order**

*The meeting was called to order at 7:04 PM.*

**2. Pledge of Allegiance**

*The Selectmen recited the Pledge.*

**3. Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes February 1, 2017  
Approved 5-0*

**4. Discussion held between 4:00 & 7:00 p.m.**

*At 5 o'clock a Trustee from Town Farm Park met with the Selectmen to talk about how they are going to handle the mowing contract for the park this year.*

*A resident came in and talked with the Board about some issues at Pleasant Point Park.*

*Steve Heroux met with the Board to discuss issues with the business commercial design standards as they pertain to commercial buildings in a rural zone. They have some ideas and will be discussing it as they go forward.*

*Three residents came in who each wanted to be on the Comprehensive Plan Committee. The Selectmen asked them some questions and said they were very articulate, intelligent individuals which is great to see. The Board will be making some decisions on some appointments before the Committee meets on the 20<sup>th</sup>. The Selectmen also talked about a payroll issue which was resolved.*

## **5. Review of Correspondence**

- *Weekly Legislative Bulletin from Maine Municipal Association*
- *Legislative Update from Representative Don Marean*
- *Email from Senator Justin Chenette – Re: Hollis/Buxton Office Hours Saturday, February 11, from 10 AM – 11 AM at the Salmon Falls Library in Hollis Center*
- *Email from Marian Alexandre, So. ME Planning & Development Commission – Re: Winter 2017 Newsletter*

## **6. Review of Projects and Issues**

*Selectman Santolucito reported that the SAD #6 Budget Advisory Committee Meeting for tomorrow night has been re-scheduled to February 16 at 6:00 PM.*

*Selectman Santolucito stated that he will be attending a meeting Friday afternoon. SAD #6 was notified by the State that they have to look at the voting apportionments and how each town receives their votes. Selectman Harmon brought up a good point and Selectman Santolucito said in looking at the current structure Buxton has four Directors and each one has 77 votes; Hollis has two Directors and each of them has 85 votes. He is going to ask some questions about how they apportion that and why. He said there are going to be some new formulas and probably several meetings, much like the Frye Island process. The District was directed to do this by the Maine Department of Education.*

*Selectman Santolucito also mentioned that Representative Don Marean notified the Board that he knows there is some stirring with regard to Frye Island and they have been up to Augusta. He (Rep. Marean) has not seen any legislation proposed but thinks it is safe to say before this session is over there will be something proposed.*

*Selectman Harmon reported that she has been working on budget items and said one of the things the Board has been trying to do for the last several years is transfer our VHS tapes of recorded meetings over to DVDs. We have equipment here to do it but it is very time consuming because the person doing it has to be there while it is recording. There is a company in Westbrook that converts VHS to DVDs. Selectman Harmon spoke with them this week and they will do it for a significant savings. The Selectmen want to get that going because they have carried forward money to continue that process. That will*

*preserve those recordings on DVDs and although we do not know how long it takes, we do know that the quality of programming on VHS tapes deteriorates over time.*

*Selectman Harmon talked about information the Board received from the Town's attorney this week about some training the firm is doing for employers now that marijuana is legal. She and our Police Chief signed up for it and she reminded the other Selectmen to let Bev Gammon know if anyone wants to attend so she can get them signed up. Selectman Emery decided that he will go also.*

*Selectman Harmon also mentioned that she has been going over some financial issues with our Treasurer and noticed one account that is overdrawn because some money that was appropriated in a Special Town Meeting for snowplowing was not appearing in the account. The Treasurer did not have a record of that so she has taken care of it.*

*Selectman Poitras was in Monday and reported that he got to meet the new Recreation Supervisor, Grace Bibber. He thinks she is going to be a great addition. He also mentioned talking with an employee who had some concerns and said he took care of that personnel matter. Selectman Poitras has been appointed to a committee that is working on hiring a new Superintendent and he attended their first meeting earlier tonight.*

*Selectman Blier reported that he received a couple of estimates from Patriot Mechanical Services that he went over with Chet Ouellette. Selectman Blier gave the okay to put in an on demand hot water heater for the kitchen at the Transfer Station so Chet Ouellette will be working with Paul Berry to get that taken care of.*

*Selectman Blier stated that 13 people showed up for the Comprehensive Plan Committee meeting Monday night. He said you can see the interest with three people coming in tonight asking to be on that committee. He is encouraged about that and about the agenda that was created to move this forward. Selectman Blier said he thinks some great things will come from that as this progresses.*

*Selectman Blier talked about increases in our building permits that the Board initiated and will vote on later in this meeting. He explained the cost to run the permits and what the Town received in building permit fees last year (\$48,000), which left a gap of about \$60,000 that he said falls on the taxpayers. He stated that by raising these fees which had not been raised for a long time, it brought our fees more in line with other towns and shifted the burden from the taxpayers to the people who are using those resources, our code enforcement and things of that nature. He thinks it will increase our revenue from that department about \$50,000 a year to help offset that from the taxpayers to the developers or others who use those resources. Selectman Blier said bringing the permit fees up to what other towns are charging is why we are raising the fees.*

*Selectman Emery was in the office almost every day working on correspondence, the budget and other things that come up during the course of the day. He reported that all the budgets are in and the Selectmen need to take their books home and start looking at the Municipal budgets. The Budget Committee starts their meetings next week and the Selectmen attend those meetings when they can. Selectman Emery said the Board needs to start looking through the municipal budgets so the Board can start bringing Department Heads in as soon as possible. He said the Board may bring in Recreation and Code Enforcement next week if there is time in the schedule to get through those budgets.*

**7. Old Business**

*None*

**8. New Business**

*None*

**9. Executive Orders**

*E.O. 161702013 – An order to approve 31.25 hours of vacation time for John Myers  
Approved 5-0*

*E.O. 161702014 – An order to approve an updated Building Permit Fee Schedule  
effective February 8, 2017 as filed with the Town Clerk, Code Enforcement Officer, and  
attached  
hereto  
Approved 5-0*

**10. Executive Orders by Initiative**

*E.O. 161702015 – An order to appoint Jeremie Montgomery to the position of Trustee of  
Bonny Eagle Park to be effective until December 31, 2019  
Approved 5-0*

**11. Accounts Payable and Payroll Warrants**

*E.O. 161702011 – An order approving expenditures as documented in Accounts Payable Warrant #66*

*Approved 5-0*

*The total amount was \$61,240.09*

*E.O. 161702012 – An order approving expenditures as documented in Payroll Warrant #65*

*Approved 5-0*

*The total amount was \$54,432.09*

**12. Next Meeting of the Board**

*Twelve Town Group Meeting Monday, February 13 at 6:30 PM, at Waterboro Town Hall*

*Budget Committee Meeting Tuesday, February 14 at 6:30 PM, at Buxton Town Hall*

*Board of Selectmen Meeting Wednesday, February 15 at 7:00 PM*

*The Board of Selectmen will hold a Public Meeting Thursday, February 16 at 7:00 PM at Buxton Town Hall to discuss commercial business development in the village zone. This meeting is open to the public and anyone who would like to attend. The Selectmen would like as much input as possible from Buxton residents.*

*Selectman Harmon asked Selectman Emery if this is something the Board wants to record. Chairman Emery asked Kyle Durkin, our Videographer if he would be available to film the meeting. He answered in the affirmative and the Board decided to televise the meeting.*

*The SAD #6 Budget Advisory Committee Meeting scheduled for Thursday, February 9 has been cancelled due to the expected storm. The next meeting will take place next Thursday, February 16 at 6:00 PM*

**13. Other Business**

*State of Maine law requires that all dogs over 6 months of age be licensed annually by January 31st. Any dogs over six months of age and not licensed for 2017 are now past due and a \$25 late fee has been added to the license fee. In order to prevent the Animal Control Officer from knocking on your door, license your dog. If you receive a notice from the Buxton Animal Control Officer for the violation there will be a second \$25 fee*

*added and if you are summonsed for an unlicensed dog to court the fee will increase by up to \$100 per dog. Your dog can be licensed at the Town Hall in person, by phoning 929-6171 with a debit or credit card or by mail to the Buxton Town Hall, 185 Portland Road, Buxton, Maine. Neutered dog licenses are now \$31 each and non-neutered dog licenses are \$36 each. To license your dog we will need your Maine Rabies Certificate and neutering certificate, if applicable. For more information call the Town Clerk's Office at 929-6171.*

*Selectman Harmon stated that if someone licensed their dog before January 31, it would have cost \$6.*

**14. Public Comments and Questions**

*Selectman Santolucito mentioned that Steve Heroux has offered to volunteer to represent the town on the school re-apportionment committee and he said the Board appreciates that and Steve Heroux will be an asset on the committee.*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the Meeting at 7:31 PM  
Approved 5-0*