

**Town of Buxton**  
**Agenda for February 1, 2017 Selectmen's Meeting**

**Selectmen's Meeting Agenda**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of Prior Meeting Minutes**

Selectmen Meeting Minutes January 25, 2017

**4. Discussion held between 5:00 & 7:00 p.m.**

4:30 – Krystal Dyer  
5:00 – Jeremie Montgomery  
5:30 – Planning Board  
6:00 – Budget Committee  
6:30 – Pleasant Point Park Trustees

**5. Review of Correspondence**

- Weekly Legislative Bulletin from Maine Municipal Association
- Legislative Update from Representative Don Marean
- Email from 12 Town Group – Re: Fairpoint Broadband Expansion
- Email from John Duncan, Director Portland Area Comprehensive Transportation System (PACTS) – Re: Looking for participation on PACTS Committees
- Email from Tony Vigue, Chairman, Saco River Cable Committee – Re: 2017 Franchise Summary
- Email from Sara Flanagan, Maine CDC – Re: 2017 Grant Program Announcement

6. **Review of Projects and Issues**

7. **Old Business**

8. **New Business**

9. **Executive Orders**

E.O. 161702003 – An order to approve the hiring of Nicole M. Howard to the position of full time Dispatcher starting January 29, 2017, at a pay rate of \$17.42 per hour

E.O. 161702004 – An order to adopt the 2015 York County Hazard Mitigation Plan

E.O. 161702005 – An order to appoint Sharon H. House to the position of Trustee of Berry Memorial Library to be effective until December 31, 2019

E.O. 161702006 – An order to approve Beverly Gammon's attendance at a GA Basics Workshop

E.O. 161702007 – An order to approve John Myers' attendance at a Notary Public for Municipal Clerks Workshop

E.O. 161702008 – An order to approve John Myers' attendance at the 2017 IIMC Conference

E.O. 161702009 – An order to approve Kimberly Beam's attendance at TRIO Web Classes for W2, ACA & 1099s, Tax Liens and Tax Commitments

E.O. 161702010 – An order to approve Kimberly Beam's attendance at a Post-Issuance Tax Compliance Webinar

10. **Executive Orders by Initiative**

**11. Accounts Payable and Payroll Warrants**

E.O. 161702001 – An order approving expenditures as documented in Accounts Payable Warrant #63

E.O. 161702002 – An order approving expenditures as documented in Payroll Warrant #62

**12. Next Meeting of the Board**

Buxton Budget Committee Tuesday, February 7 at 6:30 PM

Board of Selectmen Meeting Wednesday, February 8 at 7:00 PM

SAD #6 Budget Advisory Committee Meeting Thursday, February 9 at 6:00 PM

**13. Other Business**

State of Maine law requires that all dogs over 6 months of age be licensed annually by January 31st. Any dogs over six months of age and not licensed for 2017 are now past due and a \$25 late fee has been added to the license fee. In order to prevent the Animal Control Officer from knocking on your door, license your dog. If you receive a notice from the Buxton Animal Control Officer for the violation there will be a second \$25 fee added and if you are summonsed for an unlicensed dog to court the fee will increase by up to \$100 per dog. Your dog can be licensed at the Town Hall in person, by phoning 929-6171 with a debit or credit card or by mail to the Buxton Town Hall, 185 Portland Road, Buxton, ME 04093. Neutered dog licenses are now \$31 each and non-neutered dog licenses are \$36 each. To license your dog we will need your Maine rabies certificate and neutering certificate if applicable. For more information call the Town Clerk's Office at 929-6171.

**14. Public Comments and Questions**

**15. Executive Session**

**16. Adjournment**