

**Town of Buxton**  
**Agenda for August 16, 2017 Selectmen's Meeting**

**Selectmen's Meeting Agenda**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of Prior Meeting Minutes**

Selectmen Meeting Minutes for August 9, 2017

**4. Discussion held between 4:00 & 7:00 p.m.**

6:00 – Kathryn Sovetsky

**5. Review of Correspondence**

- News Release from Maine Department of Labor
- State House News Update from Rep. Don Marean
- Message from State Senator Justin Chenette
- Email from Dave Francoeur, York County EMA – Re: New IAB publication
- Email from Jonathan Youde, Maine Power Options – Re: Expiring Contracts 2017

**6. Review of Projects and Issues**

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**7. Old Business**

Charter Review Committee  
Aging in Place – AARP Program

**8. New Business**

**9. Executive Orders**

E.O. 171808020 – An order to approve a pole permit for Central Maine Power Company and Saco River Telephone LLC to construct and maintain 1 pole located on Warren Road, starting at the corner of Parker Farm Road and Warren Road, northwest from Parker Farm Road +/- 3100 feet

E.O. 171808021 – An order to approve 40 hours of vacation leave for John Myers

E.O. 171808022 – An order to approve John Myers' attendance at the Maine Municipal Convention

E.O. 171808023 – An order to approve John Myers' attendance at the New England Association of City & Town Clerks' Annual Conference

E.O. 171808024 – An order to approve the hiring of Kathryn Sovetsky for the Part Time position of Berry Library Director starting August 21, 2017, at a pay rate of \$15.40 per hour

**10. Executive Orders by Initiative**

**11. Accounts Payable and Payroll Warrants**

E.O. 171808018 – An order approving expenditures as documented in Accounts Payable Warrant #15

E.O. 171808019 – An order approving expenditures as documented in Payroll Warrant #14

**12. Next Meeting of the Board**

Planning Board Site Walk Wednesday, August 16 at 7 PM for 2-lot subdivision on Ken Moulton's property off Pinder Drive; and Thursday, August 17 at 7 PM for Michael Doherty who is requesting a conditional use permit for a Day Care Facility at 27 Portland Road

Comprehensive Plan Committee Meeting Monday, August 21 at 6:30 PM

Board of Selectmen Meeting Wednesday, August 23 at 7:00 PM

**13. Other Business**

The Town is soliciting bids for one 1989 E-One fire engine with a 1,000 GPM pump and 1,000 gallon water tank. The truck is located at the Bar Mills Fire Station and will be sold as where is. For more information or to inspect the truck, contact Chief Nathan Schools at 207.929.3099 or email [nschools@buxtonfr.org](mailto:nschools@buxtonfr.org). Bids must be submitted in sealed envelopes plainly marked "Town of Buxton – 1989 E-One Fire Truck" and must be received by the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093, before August 30 at 12:00 PM.

The Board is accepting applications for the position of Selectmen's Assistant. This is a full time position responsible for all secretarial duties for the Board of Selectmen and serves as the Town's General Assistance Director. More information is available on the Town's website or Jobs in ME. If interested, please submit a cover letter and resume to Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

There is one vacancy on the Budget Committee. If anyone is interested in serving on the Budget Committee, please send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

MaineHealth Care at Home will be holding a Flu Shot Clinic at Buxton Town Hall on Thursday, September 28 from 12:00 - 1:00 PM.

**14. Public Comments and Questions**

**15. Executive Session**

**16. Adjournment**