

**Town of Buxton**  
**Agenda for August 23, 2017 Selectmen's Meeting**

**Selectmen's Meeting Agenda**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Prior Meeting Minutes**

Selectmen Meeting Minutes for August 16, 2017

4. **Discussion held between 4:00 & 7:00 p.m.**

4:15 – Resident  
5:00 – Krystal Dyer  
5:30 – Resident  
6:30 – Paul Baresel

5. **Review of Correspondence**

- Email from Marian Alexandre, So. ME Planning & Development – Re: End of 128<sup>th</sup> Session Summary
- Email from Johnathan Youde, Maine Power Options – Re: System Peak Information
- Email from Laurie Smith, Maine Municipal President – Re: Newly Elected Members to MMA Executive Committee
- Email from Laura Ellis, Maine Municipal – Re: Executive Order regarding Tree Growth Tax Law
- State House News Update from Representative Don Marean
- Newsletter from State Senator Justin Chenette

6. **Review of Projects and Issues**

7. **Old Business**

Charter Review Committee  
Aging in Place – AARP Program

8. **New Business**

9. **Executive Orders**

E.O. 171808028 – An order to approve the Side Agreement for the 2017-18 & 2018-19 salary reopener of the 2016-19 Police/Dispatch Collective Bargaining Agreement with an effective date of August 23, 2017.

E.O. 171808029 – An order to approve 24 hours of vacation leave for Greg Heffernan

E.O. 171808030 – An order to approve 8 hours of vacation leave for Bev Gammon

E.O. 171808031 – An order to approve 4 hours of vacation leave for Peter Gordon

E.O. 171808032 – An order to approve 26 hours of vacation leave for Nathan Schools

10. **Executive Orders by Initiative**

**11. Accounts Payable and Payroll Warrants**

E.O. 171808025 – An order approving expenditures as documented in Accounts Payable Warrant #17

E.O. 171808026 – An order approving expenditures as documented in Payroll Warrant #16

**12. Next Meeting of the Board**

Planning Board Meeting Monday, August 28 at 7:00 PM

Board of Selectmen Meeting Wednesday, August 30 at 7:00 PM

**13. Other Business**

The Board of Selectmen is looking for five (5) volunteers who are interested in serving on a Charter Review Committee to review the Town Charter and recommend updates. Interested persons should send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

The Town is soliciting bids for one 1989 E-One fire engine with a 1,000 GPM pump and 1,000 gallon water tank. The truck is located at the Bar Mills Fire Station and will be sold as where is. For more information or to inspect the truck, contact Chief Nathan Schools at 207.929.3099 or email [nschools@buxtonfr.org](mailto:nschools@buxtonfr.org). Bids must be submitted in sealed envelopes plainly marked "Town of Buxton – 1989 E-One Fire Truck" and **must be received by the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093, before August 30 at 12:00 PM.**

The Board is accepting applications for the position of Selectmen's Assistant. This is a full time position responsible for all secretarial duties for the Board of Selectmen and serves as the Town's General Assistance Director. More information is available on the Town's website or Jobs in ME. If interested, please submit a cover letter and resume to Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

We have one vacancy on the Budget Committee. If interested, please send a letter of interest to the Buxton Board of Selectmen, 185 Portland Road, Buxton, ME 04093.

The Town of Buxton is seeking proposals from qualified General Contractor/Construction Managers for the proposed addition to the Buxton Town Hall to house the expanded Buxton Police Department. This is a 40' x 42' wood framed addition with brick veneer exterior. This is a Design-Build Project. To obtain copies of the RFP documents, email: [selectsecbuxton@sacoriver.net](mailto:selectsecbuxton@sacoriver.net). Proposals must be submitted by September 1, 2017.

14. Public Comments and Questions

15. Executive Session

16. Adjournment