

***Town of Buxton  
Minutes for January 6, 2016 Selectmen's Meeting***

Prepared by: Beverly Gammon

*Members Present: Clifford L. Emery, Jean C. Harmon, Peter E. W. Burns, Dennis Santolucito, Chad E. Poitras*

*Others Present: David Harmon, Ellen DeCotiis, Julie Gamelson, Patrick Hanna, Brad Garand*

**Selectmen's Meeting Agenda**

**Call to Order**

*Selectman Emery called the meeting to order at 7:08 PM. Selectman Emery explained the reason this meeting started later was because the Board was in another meeting.*

**Pledge of Allegiance**

*The Board recited the Pledge.*

**Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes December 30, 2015  
Approved 4-0-1*

**Discussion held between 4:00 & 7:00 p.m.**

*At 4:40 PM the Board went into Executive Session per 1 M.R.S.A. 405 (6) (A) on a personnel matter. The Board came out of Executive Session at 5:05 PM.*

*At 5:30 three of the four members of the Buxton Business District Focus Group met with the Board. They gave the Board an update on progress they have made and gave the Board a packet of information they have started to put together to review.*

*At 5:55 PM the Board went into Executive Session on a personnel matter, per 1 M.R.S.A. 405 (6) (A). The Board came out of Executive Session at 7:00 PM.*

*The Board talked a little bit about the budget.*

**Review of Correspondence**

*Email from Maine Municipal Association – Re: 2016 Legislative Session*

*Email from Maine CDC – Re: Public Health Advisory, Hepatitis A & B  
Letter from Central Maine Power – Re: Reliable Electricity Service  
Email from Buxton Business District Focus Group – Re: December 2 Meeting Minutes*

*Selectman Harmon read a letter from an elderly couple who live in Buxton thanking the Buxton Police & Dispatch for taking time to make a meal and deliver it to them on their 50<sup>th</sup> wedding anniversary. Selectman Emery noted that the Board receives thank you notes often in response to acts of kindness that various town employees have done in the community throughout the year.*

### **Review of Projects and Issues**

*Selectman Poitras reported that he is working on some of the budget items and has been around to check up to see how everything is going.*

*Selectman Burns has been away and reported that he is in the process of catching up right now.*

*Selectman Harmon reported she has all but one of her budget pieces done and mentioned that starting the budget also means starting the warrant. She has also been working with Krystal Dyer on drafting an ordinance for Special Amusement Permits that establishments are required to have. We (Buxton) have not had an ordinance so the Board has been working with our attorney to get something drafted up. Selectman Harmon said she is not sure if the Board will want to hold a Special Town Meeting or wait until June.*

*Selectman Santolucito reported that he was in the office Monday afternoon starting to work on some of the budget items. He said he noticed that John Myers has papers out on Town Meeting dates and the Board will be talking about that. He mentioned that there are openings and the Board will start announcing them as time goes on. Selectman Santolucito reported that he will be attending the SAD #6 Budget Advisory Committee Meeting tomorrow night.*

*Selectman Emery reported that he has been spending a lot of time working on a couple of projects, working on his budget pieces and trying to stay on top of things that are going on. He reported having a conversation with the folks at Public Works to see how the first storm went. He mentioned that there are a couple of new drivers who did an excellent job and he was pleased that everything overall went very well.*

### **Old Business**

*None*

### **New Business**

*None*

### **Executive Orders**

*E.O. 151601003 – An order to appoint Dana W. Ryder to the position of Member of the Cemetery Committee to be effective until December 31, 2018*

*Approved 5-0*

*E.O. 151601004 – An order to approve 8 hours of vacation time for Nathan Schools*

*Approved 5-0*

### **Executive Orders by Initiative**

*E.O. 151601005 – An order to adopt the Application Form SAP-100 (Ed. 01-15) as filed with the Town Clerk, for a Special Amusement Permit for Dancing and Entertainment in accordance with 28-A M.R.S.A. §1054 and 30-A M.R.S.A. §2691, to be effective until replaced*

*Selectman Emery explained that the State requires a Special Amusement Permit for Dancing and Entertainment and until the Town gets an ordinance in place the Board will use this form and will follow and enforce the language in the Statute.*

*Motion was made and seconded to adopt this form. The Board voted 5-0 in favor.*

### **Accounts Payable and Payroll Warrants**

*E.O. 151601001 – An order approving expenditures as documented in the Accounts Payable Warrant #59*

*Approved 5-0*

*The amount was \$50,845.70*

*E.O. 151601002 – An order approving expenditures as documented in Payroll Warrant #58*

*Approved 5-0*

*The amount was \$61,723.96*

### **Next Meeting of the Board**

*SAD #6 Budget Advisory Committee Meeting Thursday, January 7, at 6:00 PM at Central Office*

*Planning Board Meeting Monday, January 11 at 7:00 PM*

*Board of Selectmen Meeting Wednesday, January 13 at 7:00 PM*

*The Board briefly discussed whether or not there is going to be a Twelve Town Group Meeting Monday night. It was noted that the Board has not received notice yet.*

### **Other Business**

None

### **Public Comments and Questions**

*A resident, Patrick Hanna, went to the podium and introduced himself. He had a question about how a salaried employee was paid for working overtime.*

*Selectman Emery explained that at a time when we were short-staffed on Dispatchers, Chief Grovo volunteered to work in that position for some shifts on the weekends that we had no one else to fill. Selectman Emery explained in detail the reasons the Board felt Chief Grovo should have been paid differently for working that position which was not part of his job as Police Chief; he is not a Dispatcher and was not hired by the Town to do that job. Selectman Emery said that happened for about a month and we have filled*

*the position so it is not happening any more. The Board agreed that working as a Dispatcher had nothing to do with the salaried position of Police Chief.*

*Selectman Burns clarified that the pay was at the Dispatcher rate.*

*A brief discussion followed where Patrick Hanna disagreed with paying for the extra work and the Selectmen explaining again their reasoning for making the decision to pay for the work.*

*There were no other comments or questions from the Board or the public.*

### **Executive Session**

*Selectman Emery announced that the Board would be going back into Executive Session after this meeting for a short time.*

*Motion was made by Selectman Burns to go into Executive Session at 7:25 PM for a personnel issue per 1 M.R.S.A. 405 (6) (A) and to adjourn the meeting when they come out of that Session. Approved 5-0*

*The Board came out of Executive Session at 7:45 PM*

### **Adjournment**

*Motion made and seconded to adjourn the meeting at 7:45 PM*

*Approved 5-0*

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