

**Town of Buxton**  
**Minutes for January 27, 2016 Selectmen's Meeting**

*Prepared by: Beverly Gammon*

*Members Present: Clifford L. Emery, Jean C. Harmon, Peter E. W. Burns, Dennis P. Santolucito  
Chad Poitras*

*Others Present: David Harmon, Julie Gamelson, Ellen DeCotiis, Patrick Hanna, Brad Garand*

**Selectmen's Meeting Agenda**

**1. Call to Order**

*The meeting was called to order at 7:04 PM.*

**2. Pledge of Allegiance**

*The Board recited the Pledge of Allegiance.*

**3. Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes January 20, 2016  
Approved 5-0*

**4. Discussion held between 5:00 & 7:00 p.m.**

*At 4:00 the Board met with the Code Enforcement Office Secretary to discuss a personnel issue with her.*

*At 4:30 the Police Chief's secretary and one of the officers met with the Board. The secretary is in the dispatch area and they discussed a workstation for her, determined what they are going to get and will order it tomorrow.*

*Then several residents who live on Simpson Road came in, one after the other, with concerns about the ecology school that is being proposed to go in just across the line in*

*Saco on Simpson Road. The residents are concerned about traffic, truck noise, and the fact that they are talking about 150 kids a week going into the school which is going to have a big impact on traffic on that road compared to what it has been. Right now there is no bridge leading in on the Saco side and until it is re-opened, all the traffic would come down Simpson Road from Buxton. Selectman Emery said the Board is disappointed that they were not notified of the project. They thought they had a good working relationship with the City of Saco because of the bridge being out and with fire & rescue protection and snow plowing but they just found out about it about the school in the past two weeks. The Board is sending a letter to the Mayor and members of the City Council asking to be given the opportunity to speak as an abutter to express concerns that the Board and some of our residents on that road have. Selectman Emery said 2 or 3 of the Selectmen will be going to the meeting in Saco next Monday night.*

*After that, the Board met with a couple residents about some land that the town owns that they are interested in. Selectman Emery said he took them down to the Code Enforcement Office to do some research to see if there is any road access to the lot.*

#### **5. Review of Correspondence**

- *Legislative Bulletin from Maine Municipal Association*
- *Email from Dave Francoeur, Deputy EMA Director, York County – Re: Registration Open for 8<sup>th</sup> Annual Preparedness Conference*

#### **6. Review of Projects and Issues**

*Selectman Poitras reported that he has been in both days this week just checking on what was going on, talking with people, and working on a couple of budget items; one being the water sluice in West Buxton*

*Selectman Burns has been working on budget items. He has started to get some estimates he needed to finish his portion of the budget*

*Selectman Harmon reported that the Town's new website is up and running. There were some issues with it so it was not up last Friday. There may still be some bugs in it that need to be tweaked but the site looks fabulous. Bev has said people have already started emailing us so that is working correctly. If anyone had in the past subscribed to receive certain information on the old site, they should continue to receive that information. If for some reason you do not, you can subscribe again on the new site. Selectman Harmon mentioned that the Board was looking for a camera operator last week. She found one for us so we have a new camera operator who is training this week to record meetings when our regular operator cannot be here. Selectman Harmon reported that she also started working on the Warrant.*

*Selectman Santolucito reported that he was in last Thursday and Friday afternoon working on some budget items he has. He mentioned talking with Selectman Harmon earlier today about setting up a meeting with a couple of different vendors just to get some ideas on telecommunications services and the web hosting. He said we commonly use OTT and that is working well for us but our contract runs out in 2017 so the Board is just trying to get out ahead of that. He said at some point that might lead to an RFP but right now everything works so we do not need to make any changes but the Board just wants to know what we might have to do going forward so they are taking a look at that.*

*Selectman Emery was in all last week working on budget items. He talked with Greg Heffernan at the Transfer Station and also mentioned a conference or two with the gentleman who has the road up in Chicopee. He has been helping out with the cubicle in the Police Department and spent some time with the Police Chief going through a couple of things he needed to pass on to the Board. Selectman Emery finished all of his budget items except the Street Light account that he is still working on.*

**7. Old Business**

*None*

**8. New Business**

*None*

**9. Executive Orders**

*E.O. 151601019 – An order to authorize the Tax Collector and Treasurer, per Title 36, M.R.S.A §906, to apply any tax payment received in chronological order beginning with the oldest unpaid tax bill.*

*Approved 5-0*

*E.O. 151601020 – An order to approve the Certificate of Settlement for Fiscal Year 7/1/2014 through 6/30/2015*

*Approved 5-0*

*E.O. 151601021 – An order to approve Nathan Schools' attendance at the Maine Fire Chiefs Conference & Annual Meeting*

*Approved 5-0*

*E.O. 151601022 – An order to approve 37.25 hours of vacation time for John Myers*

*Approved 5-0*

**10. Executive Orders by Initiative**

*None*

**11. Accounts Payable and Payroll Warrants**

*E.O. 151601017 – An order approving expenditures as documented in the Accounts Payable Warrant #65*

*Approved 5-0*

*The total was \$30,496.38*

*E.O. 151601018 – An order approving expenditures as documented in Payroll Warrant #64*

*Approved 5-0*

*The total was \$53,292.83*

**12. Next Meeting of the Board**

*SAD #6 Budget Advisory Committee Meeting Thursday, January 28, at 6:00 PM at Central Office*

*Board of Selectmen Meeting Wednesday, February 3 at 7:00 PM*

*The next Buxton Budget Committee Meeting will be on Tuesday, February 9, at 6:30 PM*

*Three of the Selectmen will attend the Saco City Council Meeting Monday evening, February 1.*

*Selectman Harmon mentioned that the Budget Committee did not have enough budgets in yet to hold a meeting this coming Tuesday night so their next meeting will be on February 9.*

**13. Other Business**

*None*

**14. Public Comments and Questions**

*There were no comments or questions.*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the Meeting at 7:21 PM  
Approved 5-0*