

***Town of Buxton  
Minutes for August 31, 2016 Selectmen's Meeting***

Prepared by: Beverly Gammon

***Members Present:*** Clifford L. Emery, Jean C. Harmon, Dennis P. Santolucito, Chad E. Poitras, Mark J. Blier

***Others Present:*** Peter Burns, David Harmon, Henry Huntley

***Selectmen's Meeting Agenda***

***1. Call to Order***

*Selectman Emery called the meeting to order at 7:05 PM.*

***2. Pledge of Allegiance***

*The Board led the recital.*

***3. Approval of Prior Meeting Minutes***

*Selectmen Meeting Minutes August 24, 2016  
Approved 4-0-1*

***4. Discussion held between 4:00 & 7:00 p.m.***

*Selectman Harmon and Selectman Santolucito discussed the Municipal Valuation Return.*

*Selectman Blier talked with the Board about the Patriot Mechanical Services contract that he just received for furnaces in the various municipal buildings.*

*Roger Hicks, a Selectman from Hollis came in to talk with the Board about the possibility of Buxton doing police coverage over in Hollis. Selectman Emery asked that they (Hollis) think about exactly what it is that they are looking for and our Board of Selectmen can have further discussions about it. Mr. Hicks told the Board that Hollis may have a question on their ballot about contracting with York County.*

*Selectman Poitras talked with the other Selectmen about the Antique Car Show and Dorcas Society Fair they just had, and his conversation with Beverly Atkinson about how they could possibly tie that into a Community Day event.*

*At 6:50 the Board went into Executive Session per 1 M.R.S.A. 405 (6) (A). The Board came out of Executive Session at 6:59 PM.*

## **5. Review of Correspondence**

- *Email from Representative Don Marean – Re: State House News*

*Selectman Emery explained that this was an update about what is going on in the State House and reminding everyone that school is starting. Representative Marean also gave us a link for the House Republican Office in Augusta. If anyone is interested in that they can call here at the Town Office and get that information.*

- *Press Release from Maine Municipal – Re: Dividend check*

*The town received a letter from Maine Municipal, our Workers Comp carrier with a dividend check in the amount of \$7,683 which is a reflection of our good Work Comp and Property & Casualty loss experience and loss prevention programs that we have in place.*

## **6. Review of Projects and Issues**

*Selectman Santolucito reported that he is working on the Municipal Valuation Return and a brief conversation followed with Selectman Harmon and Selectman Emery talking about the process of completing the Return.*

*Selectman Santolucito mentioned that the Transfer Station swapped out their last storage trailer for a new trailer. He said everything is going well over there.*

*Selectman Harmon reported that she has been working on the Municipal Valuation Return. She said the Town is better off now that the information is computerized and gave a couple examples of some of the questions and, how the information is extracted from the computer. She said she should have the Return done by the first of next week. Selectman Harmon mentioned the Veteran Exemptions that came in this week and how that information ties into the report she is working on.*

*Selectman Poitras reported that he has continued to work on a Health Officer issue in town that is resolving itself, and he said he has also been working with a resident in West Buxton who has questions about LED signs and lighted signs and wants to present a change to the town's sign ordinance.*

*Selectman Blier said he has been working with Ed at Patriot Mechanical Services on estimates to service the furnaces in six buildings the municipality has and he set up a time for Tuesday morning to have the furnace pilot light at the Groveville Fire Station changed to electronic ignition. Selectman Blier also mentioned that he has put together a group of five people to work on the Comprehensive Plan and hopes to get that started sometime in October. He also reported that he has been trying to speak with Rick Emery to get some estimates on LED lights for the Town Hall and see if there would be any cost savings.*

*Selectman Emery reported that he has been in on and off over the last couple of weeks working on some items. He said he received some phone calls about the subdivision on Lower Egypt Road. Selectman Emery met with the Code Enforcement Officer and said that when they looked at the tax map, it became very obvious to him that the mapper put the same piece of land on the map twice. He talked about the deed to the land, and explained what led him to the conclusion that there is no issue with that piece of property.*

**7. Old Business**

- *Composting food waste proposal*

*Selectman Emery said this is an ongoing project and he expects the Board will be getting an update soon now that school is back in session.*

**8. New Business**

*Selectman Harmon told the Board that the Town Clerk asked if the Board is going to have any question on the Ballot. According to the timeline, that would have to be in sometime around September 26.*

*Selectman Emery said he does not think the Board will have any.*

*Selectman Harmon reminded the Board that they need to set up a Workshop on budget over-runs from last year and mentioned that she believes the Town Charter states that a Charter Commission needs to be formed every seven years and she said we are coming up on that time frame.*

*Selectman Emery asked if the members are elected or appointed.*

*Selectman Harmon said members are appointed. She said the reason this came up is that according to John Myers there are several petitions circulating but our Charter does not require the Town Clerk to word the questions so he does not know what the petitions are for. One of the proposed changes to the Town Charter from the previous Charter Commission was that the Town Clerk should be the person wording the question that*

would go on the ballot to make sure the language is correct. We do not have that in our Charter so Selectman Harmon said by reconvening a Charter Commission the Board can have that changed to make the Town Clerk's life easier knowing what was proposed.

**9. Executive Orders**

*E.O. 161708023 – An order to approve Ruth Scheibenpflug's attendance at the MTCCA's Voter Registration workshop*  
*Approved 5-0*

*E.O. 161708024 – An order to approve an Application for a Veteran Exemption for [Map 14, Lot 11]*  
*Approved 5-0*

*E.O. 161708025 – An order to approve an Application for a Veteran Exemption for [Map 9, Lot 1-20]*  
*Approved 5-0*

*E.O. 161708026 – An order to approve an Application for a Veteran Exemption for [Map 7, Lot 22-3-1]*  
*Approved 5-0*

*E.O. 161708027 – An order to approve Kimberly Beam's attendance at (3) Trio Web Classes*  
*Approved 5-0*

*E.O. 161708028 – An order to approve Kimberly Beam's attendance at a Trio Check Reconciliation, Budget Process and Financial Reporting Class*

*E.O. 161708029 – An order to approve an Application for a Poverty Abatement for Case #PA16-007*  
*Approved 5-0*

*E.O. 161708030 – An order to approve 4 hours of vacation time for Tom Kennie*  
*Approved 5-0*

*E.O. 161708031 – An order to approve Nicole Welch's attendance at the Maine Recreation & Park Association's Fall Workshop*  
*Approved 5-0*

*E.O. 161708032 – An order to approve 8 hours of vacation time for Troy Cline*  
*Approved 5-0*

*E.O. 161708033 – An order to approve an Application for a Veteran Exemption for [Map 3, Lot 45-26]*

*Approved 5-0*

*E.O. 161708034 – An order to approve an Application for a Blind Person's Exemption for [Map 15, Lot 46]*

*Approved 5-0*

*E.O. 161708035 – An order to approve 8 hours of vacation time for Peter Gordon*

*Approved 5-0*

**10. Executive Orders by Initiative**

*None*

**11. Accounts Payable and Payroll Warrants**

*E.O. 161708021 – An order approving expenditures as documented in the Accounts Payable Warrant #018*

*Approved 5-0*

*The amount was \$32,911.02*

*E.O. 161708022 – An order approving expenditures as documented in Payroll Warrant #017*

*Approved 5-0*

*The total amount was \$45,066.99*

**12. Next Meeting of the Board**

*Board of Selectmen Meeting Wednesday, September 7 at 7:00 PM*

*12 Town Group Meeting Monday, September 12 at 6:30 PM at the Waterboro Town Hall.*

*Because of another commitment, Selectman Emery will not be attending the 12 Town Group Meeting. However, Peter Burns will attend that meeting.*

**13. Other Business**

*Town Office will be closed Monday September 5 for the Labor Day holiday which means the Transfer Station will be closed Tuesday, September 6 for their holiday.*

*There will be no changes in the current curbside trash pickup schedule.*

*The Selectmen reminded everyone that school has started and school buses are on the road again.*

**14. Public Comments and Questions**

*There were no public comments or questions.*

*Selectman Blier stated that he will be out next week.*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the meeting at 7:29 PM*

*Approved 5-0*