

*Town of Buxton  
Agenda April 29, 2020  
Selectmen's Meeting*

*This meeting was streamed on the Saco River Community Media at <https://www.src-tv.org/>*

*Recorded by Krystal Dyer*

*Members Present: Chad E. Poitras, Thomas J. Peters, Dennis P. Santolucito, Mark J. Blier, and Francis E. Pulsoni*

*Others in attendance: No one in attendance, due to the coronavirus, all town buildings are closed to the public*

*The Selectmen's meeting was called to order at 7:05 PM.*

*The Selectmen recited the Pledge*

*Approval of Prior Meeting Minute*

*Selectmen Meeting Minutes for April 22, 2020  
Approved 5 – 0*

*Discussion held between 4:00 & 7:00 PM*

*At 4:00PM they met with Treasurer, Kim Beam regarding the upcoming budget. Made some last-minute changes before their meeting with the budget committee. They are getting ready to button things up.*

*Review of Correspondence*

- *Email from Jonathan Youde or Maine Power Options, Re: Electricity forward pricing*
- *Emails from Lissa Bittermann of Ecomaine, Re: Recycling program options*
- *Email from New England ADA, Re: ADA updates during COVID-19*
- *Email from Mark Smith of SymQuest, Re: virtual meetings made easy*

*Review of Projects and Issues*

*Selectman Poitras attended the budget committee meeting and worked on the budget, prepping for the final stage. He also spoke with Gregg Heffernan regarding the slow*

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*open of the Transfer Station on Thursday, May 7<sup>th</sup>. They are working through a few safety issues for the first phase to protect the employees and the public.*

*Selectman Blier attended the budget committee meeting last night. He started organizing contractors for the Berry Library repairs. He had run out of time last fall and plans to have it complete this spring. He spoke with a steel contractor regarding the Bar Mills fire station entry way roof. He is currently waiting on a quote.*

*Selectman Blier has been in contact with the town attorney regarding the bargaining contracts. He also met with the contractor and ordered the glass protective barriers for the town hall.*

*Selectman Pulsoni stayed up to date on the Covid-19 progression and was involved in the glass barriers design for the front office with Selectman Blier. He has also been dealing with personnel issues.*

*Selectman Santolucito attended the budget committee on Tuesday night and presented the IT portion of the budget. He was in contact with Jonathan Youde of MainePower Options regarding energy options for the town. Because of a low energy demand right now, we are able to lock in at a low rate and save the town approximately \$3,100. He is waiting to finalize the deal.*

*Selectman Santolucito also signed the Assessing Certification Contract, which will put the towns exemptions back to 100% next year.*

*Selectman Peters was in attence at the budget committee meeting. He also checked in with Public Works Director Kevin Kimball, who has the crew working a four-10-hour day/split shift schedule. It's going well with the spring clean-up.*

*Old Business*

*None*

*New Business*

*None*

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*Executive Orders*

*E.O. 192004025 - An order to approve Victualer Licenses for, Max Brody d/b/a The Buxton Common, Robie Wagner d/b/a Buxton Mini-Mart, Julie C. Grant d/b/a Chaps LLC, Tabitha J. Martin d/b/a Donut Hole Cafe, Danny Bouzianis d/b/a Dunkin Donuts, Hannaford Bros. Co. LLC d/b/a Hannaford Supermarket & Pharmacy, James Dillon, d/b/a J. D. Variety, Julie Micucci d/b/a Just Julie's Catering, Barbara Low d/b/a Low's Bonny Eagle and Low's Bar Mills, Nicole & Wade Peabody d/b/a Hot Apple Buns II - Mr. Peabody's Apple Crisp, Meiyan Yang, d/b/a Panda Market, Kevin & Sundae Fallen d/b/a Personal Touch Catering, Troy Plummer d/b/a P. W. Plummer & Sons Inc, Vivian L. Dodge d/b/a Timberline Country Store, Carrie & Mark Steidler d/b/a Tory Hill Café, and Ying Chen d/b/a Yummy Chinese Restaurant Inc.*

*Approved 5 - 0*

*Executive Orders by Initiative*

*E.O. 192004026 – An order to repeal the order adopted on March 18, 2020 amending the Administrative Leave and Sick Leave policy pay plan during the COVID-19 emergency, effective May 3, 2020.*

*Approved 5 - 0*

*Selectman Santolucito explained the reason for this policy change. At the time we initiated it, we were not sure what or when the Federal Government was offering. The Town created this policy to make sure the employees were paid during this COVID-19 emergency. This will Move the town to the Federal and State standards, where there are programs in place to cover if an employee needs to be out to care for family, has no daycare issues, etc. or they can utilize the FMLA program.*

*Accounts Payable and Payroll Warrants*

*E.O. 192004023 – An order approving expenditures as documented in Accounts Payable Warrant #94*

*In the amount of \$25,252.27*

*Approved 5 - 0*

*E.O. 192004024 – An order approving expenditures as documented in Payroll Warrant #92 & #93*

*#92 in the amount of \$77,015.58*

*#93 in the amount of \$1,474.01*

*Approved 5 - 0*

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*Next Meeting of the Board*

*The Selectmen's Meeting will be Wednesday, May 6 at 7:00PM*

*The Selectmen meet via teleconferencing on Monday May 4th for COVID-19 EMA meeting updates at 2:00PM.*

*Budget Committee Tuesday, May 5 at 6:00PM*

*Other Business*

*MSAD#6 Board of Director meeting Monday, May 4 at 6:00PM via Zoom*

*Public Comments and Questions*

*The Board received a question from a resident regarding a police blotter. At this time we do not have it operating, but does want to start it up soon.*

*Selectman Santolucito mentioned how the Board is taking steps to open the town up slowly and staying in compliance with all state requirements. Facilities Manager, Kert Jackson will be working with Heather Johnson of Economic Relations with a sanitization program and to meet the distancing requirements for the public once we open.*

*Selectman Poitras mentioned they have been preparing for the transfer stations opening and just waiting on Governor Mills' decision, before we could actually open. We now have the green light to start moving forward for a slow opening tentatively on May 7th.*

*Executive Session*

*None*

*Adjournment-*

*Motion made and seconded to adjourn the Meeting at 7:22PM*

*Approved 5 -0*

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*Chad E. Poitras, Selectman*

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*Thomas J. Peters, Selectman*

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*Dennis Santolucito, Selectman*

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*Mark J. Blier, Selectman*

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*Francis E. Pulsoni*

*Date Signed: \_\_\_\_\_*  
*Video Taped by Harrison Beam*