

**Town of Buxton**  
**Minutes for February 1, 2017 Selectmen's Meeting**

*Prepared by: Beverly Gammon*

*Members Present: Clifford L. Emery, Jean C. Harmon, Dennis P. Santolucito, Chad E. Poitras, Mark P. Blier*

*Others Present: Troy Cline, Dave Harmon, Peter Burns, Kelly Weymouth, Ellen DeCotiis, Julie Gamelson, David Fields, Scott Warchol*

**Meeting Agenda**

**1. Call to Order**

*The meeting was called to order at 7:10 PM.*

*Selectman Emery apologized for the late start and explained that the Board had several people to meet with tonight including the Planning Board and a meeting with the Budget Committee.*

**2. Pledge of Allegiance**

*The Selectmen recited the Pledge.*

**3. Approval of Prior Meeting Minutes**

*Selectmen Meeting Minutes January 25, 2017  
Approved 5-0*

*Troy Cline, our Police Chief, went to the podium to present his first monthly update of things going on in town. He gave examples of calls for service and explained in detail the types of calls and number of each type of calls. Chief Cline explained that the officers handled about 1200 calls for service during the month of January. He said about half of those calls were property checks where officers checked businesses and homes making sure that everything was secure. Chief Cline encouraged people to keep up the good work and call the Police Department if they see something that seems suspicious. He said it does not matter how many times you call because it could be the one time that you save someone's life.*

*Chief Cline said one trend he saw during the month of January was people stealing stickers off license plates. He suggested that people should peel off the old tags and put the new ones flush against the plates instead of stacked on top of other tags because that makes it more difficult for someone to scrape the tag off.*

*Chief Cline said it has been a challenging month but they are making progress on things they are accomplishing. He said he is very proud of the men and women in the Police Department who are out there doing good work for the town.*

*Selectman Emery thanked Chief Cline and explained that it is helpful to have the Chief come in to let the public know about things he is seeing like people stealing registration tags off license plates, scams and other trends.*

*A gentleman in the audience asked if there is still a problem with graffiti and Selectman Emery said there is not.*

**4. Discussion held between 4:00 & 7:00 p.m.**

*At 5:30 our Code Enforcement Officer's assistant met with the Board and had the update from our attorney on the ordinance change that deals with commercial building design standards in the village and light commercial zones.*

*Then, the Board had a nice conversation with a gentleman who would like to be a Trustee at Bonny Eagle Park.*

*The Board met with the Planning Board to discuss more money for a consultant (So. ME Regional Planning) to deal with the business commercial zone ordinance that was passed and to help the Planning Board with other things as well. Southern Maine Regional Planning would help the Planning Board get through some applications for people who want to bring businesses into the commercial zone. They will also help create a standardized application process to use going forward.*

*The Selectmen met with the Budget Committee as they do each year when the budget season starts to go over general budget issues, raises, and capital items the Board expects to be bringing forward.*

*The Trustees of Pleasant Point Park met with the Board to discuss some questions the new Trustees had about the budget process. The Selectmen are going to get information together for them and the Trustees are going to put their budget together in the next few weeks.*

*Selectman Emery announced that there is a Trustee position open on Pleasant Point Park. If anyone is interested they should let the Board know.*

## 5. Review of Correspondence

- Weekly Legislative Bulletin from Maine Municipal Association
- Legislative Update from Representative Don Marean
- Email from 12 Town Group – Re: Fairpoint Broadband Expansion
- Email from John Duncan, Director Portland Area Comprehensive Transportation System (PACTS) – Re: Looking for participation on PACTS Committees
- Email from Tony Vigue, Chairman, Saco River Cable Committee – Re: 2017 Franchise Summary
- Email from Sara Flanagan, Maine CDC – Re: 2017 Grant Program Announcement

*Selectman Emery explained that the grant has to do with communities that have a public water source and Buxton has that at the Town Hall. If people have an issue they can come here to get water from an outside water faucet. The water is tested by the State.*

## 6. Review of Projects and Issues

*Selectman Blier talked about a Comprehensive Plan Meeting that was held Monday evening. He said there was a great turnout and 19 people showed up. He said it is nice to see that this is taking form. He mentioned that Krystal Dyer sent him the minutes and those will be posted online at [www.buxton.me.us](http://www.buxton.me.us).*

*Selectman Blier reported that he spent some time with Peter Gordon, our Code Enforcement Officer going over permit fees and conditional use permits, trying to bring our rates up to be compatible with our neighboring towns. Selectman Blier stated that we have not raised our rates in the last 10-15 years so the fee income has not kept up with expenses. He expects the Board to be bringing the increases forward in the next few weeks.*

*Selectman Poitras reported that he has been in the office a couple times since the last meeting here and is always bumping into residents out there and answering a lot of questions that come up. He said the most recent was today when he ran into a gentleman who is interested in being on the Comprehensive Plan. Selectman Poitras gave that information to Selectman Blier. Selectman Poitras also mentioned he is working with another committee member on the Ancient Cemeteries budget.*

*Selectman Harmon stated that she had a conversation earlier this week with a resident who asked about the status of the round-about at Scarborough Corner. She told that person that the Board has not heard anything more about that issue but if it comes up again she will let them know.*

*Selectman Harmon said she talked with a woman this week who is not a resident but who thought she was in possession of Katherine Curtis's desk and wanted to know if the Town was interested in it. Katherine Curtis lived here in Buxton and at one point in time was the Treasurer and she had a big, old wooden desk. Selectman Harmon talked with John Myers who said he thought the desk had gone to one of the libraries. She contacted the Buxton-Hollis Historical Society and got word back from them that Katherine Curtis's desk had been given to the W. Buxton Public Library. They gave it to the Historical Society when they remodeled last year. Selectman Harmon is going to contact the woman who thinks she has the desk in her possession.*

*Selectman Harmon stated that the Board needs to set a date and time to meet so they can start acting on the moratorium that we have in the village zone.*

*Selectman Harmon reported that she received a call this week from Paul Penna, Acting Superintendent of SAD #6 regarding the percentage of re-apportionment that each community is allotted from the Department of Education. Apparently our percentages are incorrect so there will have to be a representative from each town along with a citizen and a School Board member so a meeting can be had to go over what those percentages should be. Selectman Santolucito was already aware of that and had agreed to represent Buxton. If the meeting is held during the day and he cannot attend, Selectman Harmon will do it.*

*Selectman Harmon started working on budget information. She mentioned that the Board has been trying to get our old VHS tapes that all of our meetings had been on, converted to DVDs. She is getting a quote from a company who can do that for us and said it may take a couple of years to complete because of the cost.*

*Selectman Santolucito reported on the SAD #6 Budget Advisory Committee Meeting he attended last Thursday night. He said a couple of things came out of that; one is the initial thought of the school administration that they are committed to keeping any school budget increases under 3%. However, he said, it is too early to know how that will impact us because there are a lot of questions on state funding, valuations and how that would affect each town. They will have another meeting Thursday, February 9 at 6:00 PM, and that process will continue. Selectman Santolucito said the other issue is Frye Island. The law firm representing them called the school administration to start to look at numbers so that issue is going to come up again. There will be no budget impact this year but there could be some impact next year. Don Marean, our Representative is going to keep his eyes open for any legislation.*

*Selectman Santolucito reported that Rick Emery came in to do some electrical work in preparation for the audio/visual upgrades that are going to take place next Thursday and Friday.*

*Selectman Emery has been in and out this past week working on things that come up each day and taking care of mail. He also talked with the Town's attorney about getting some numbers to the Board for the cost of legal services for the next fiscal year.*

7. **Old Business**

*None*

8. **New Business**

*None*

9. **Executive Orders**

E.O. 161702003 – An order to approve the hiring of Nicole M. Howard to the position of full time Dispatcher starting January 29, 2017, at a pay rate of \$17.42 per hour  
Approved 5-0

E.O. 161702004 – An order to adopt the 2015 York County Hazard Mitigation Plan  
Approved 5-0

E.O. 161702005 – An order to appoint Sharon H. House to the position of Trustee of Berry Memorial Library to be effective until December 31, 2019  
Approved 5-0

E.O. 161702006 – An order to approve Beverly Gammon's attendance at a GA Basics Workshop  
Approved 5-0

E.O. 161702007 – An order to approve John Myers' attendance at a Notary Public for Municipal Clerks Workshop  
Approved 5-0

E.O. 161702008 – An order to approve John Myers' attendance at the 2017 IIMC Conference  
Approved 5-0

E.O. 161702009 – An order to approve Kimberly Beam's attendance at TRIO Web Classes for W2, ACA & 1099s, Tax Liens and Tax Commitments  
Approved 5-0

E.O. 161702010 – An order to approve Kimberly Beam's attendance at a Post-Issuance Tax Compliance Webinar

*Approved 5-0*

**10. Executive Orders by Initiative**

*None*

**11. Accounts Payable and Payroll Warrants**

E.O. 161702001 – An order approving expenditures as documented in Accounts Payable Warrant #63 & #64

Approved 5-0

That amount was \$25,801.41

E.O. 161702002 – An order approving expenditures as documented in Payroll Warrant #62

Approved 5-0

That amount was \$46,482.93

**12. Next Meeting of the Board**

Buxton Budget Committee Tuesday, February 7 at 6:30 PM

Board of Selectmen Meeting Wednesday, February 8 at 7:00 PM

SAD #6 Budget Advisory Committee Meeting Thursday, February 9 at 6:00 PM

*Comprehensive Plan Committee Meeting Monday, February 6 at 6:30 PM*

**13. Other Business**

State of Maine law requires that all dogs over 6 months of age be licensed annually by January 31st. Any dogs over six months of age and not licensed for 2017 are now past due and a \$25 late fee has been added to the license fee. In order to prevent the Animal Control Officer from knocking on your door, license your dog. If you receive a notice from the Buxton Animal Control Officer for the violation there will be a second \$25 fee added and if you are summonsed for an unlicensed dog to court the fee will increase by up to \$100 per dog. Your dog can be licensed at the Town Hall in person, by phoning 929-6171 with a debit or credit card or by mail to the Buxton Town Hall, 185 Portland Road, Buxton, ME 04093. Neutered dog licenses are now \$31 each and non-neutered dog licenses are \$36 each. To license your dog we will need your Maine rabies certificate and neutering certificate if applicable. For more information call the Town Clerk's Office at 929-6171.

*Selectman Blier mentioned that the Comprehensive Plan Committee had scheduled a meeting for February 13. After they left, the Planning Board realized that they have a meeting on the 13<sup>th</sup> and that is why the Comprehensive Plan Meeting has been changed to February 6<sup>th</sup>.*

**14. Public Comments and Questions**

*Peter Burns went to the podium and shared information about a scam that is going on. He stated that he has received three phone calls since last Saturday from someone claiming to be the IRS saying that he owes money and they have a file out on him and a claim and he better call them back immediately. He said if the IRS is coming after someone, they do not do it by phone; the person is going to get a registered letter from the IRS. He reported it to the Police Department and called the business office at OTT. They gave him a code so he can block that number from calling his home phone again. He advised anyone who gets a call like that to report it to the police.*

*Mr. Burns also informed people that a former person in charge of the Federal Fish & Wildlife Administration issued a directive that is effective immediately stipulating that no lead shot is allowed on any federal land including parks, reserves or other federal land. He expressed concern about the increased cost to sportsmen and stated he believes the directive will be fought by groups like the Sportsmen's Alliance of Maine and urged people to go to their website for more information.*

**15. Executive Session**

*None*

**16. Adjournment**

*Motion made and seconded to adjourn the Meeting at 7:55 PM  
Approved 5-0.*