

**Town of Buxton
Planning Board Minutes
February 9,2026**

Minutes by: Roxanne Gardner

Members present: Craig Lefebvre, Jere Ross, Scott Warchol, Roger Tracy. Also attending on behalf of the town: Patti McKenna, Code Enforcement Officer. Other attendees: Henry W. Huntley, Cliff Thomas.

Chairman Craig Lefebvre called the meeting to order at 7 pm.

Appointments: None currently.

CEO Report: Patti stated that she received DEP permitting for 207 Landscaping if anyone would like a copy to contact the Code Office.

Minutes: Scott made a motion to approve the January 12,2026 meeting minutes as written. Travis seconded the motion. The motion passed with a vote of 5-0 in favor.

Bills: None currently.

Communications:

Maine Town & City Magazine January 2026 issue: Craig stated that there is a copy of the January 2026 issue of Town & City Magazine in the Code Office if anyone would like to look at it.

Other Business:

Discuss zoning amendments required for new laws: Patti stated that there is a grant from the State that she applied for in January for \$15,000 to help with drafting amendments to comply with the new law. Patti stated that the goal is to have them ready for June 2027 Town meeting and they would need to be adopted by July 2027. Part of the grant process is that we provide the proposed revisions to the grant program and give them 30 days to review them prior to adoption. Through discussion the Planning Board decided to revisit in July 2026.

Budget Discussion: Scott stated that he has a draft budget put together. It is the same as prior year. Scott stated that the salary changed a little bit the consultant fee is still \$3,000, supplies Fee is \$100.00, looking to have the zoning map updated we have a price from Southern Maine for \$1,050.00, Mapping is still \$1,000 as prior years that goes to our tax portion of the tax maps, legal notices \$1,000, and training workshops will stay the same. Scott stated that he would like to put a budget together for the Comp plan. Scott stated that he was thinking of seven meetings, two hours travel time, two and a half hours for meeting, and two and a half hours prep time, so it would be seven hours per meeting. Times seven at \$120 per hour would be \$5,800. Scott stated that there was a fund back in 2018 or 2019 for the comp plan, it is \$3,000 dollars some of the funds were used for wetland mapping survey outback. Right now, there is \$2,200 dollars in that

account. Scott stated that he is understanding was talking with one of the selectmen and a past selectman that they were looking to raise the account to \$5000.

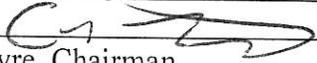
Discuss comprehensive plan: Jere stated that section 3.03 of the Town Charter states that the Planning Board shall review the comprehensive plan every five years to ensure that the comprehensive plan meets current needs and requirements of the community and may call for a comprehensive plan review committee to be formed if necessary.

Jere made a motion to encourage/ask the Selectmen to form a comprehensive plan review committee from this point hence or from now on. Scott seconded the motion. The motion passed 5-0 in favor.

Attendees may address the Board: None requested to speak.

Adjourn:

Jere made a motion to adjourn at 7:30pm. Roger seconded the motion. The motion passed 5-0 in favor of.

Date Approved: 3-9-26
Signed: 
Craig Lefebvre, Chairman

Next meeting – February 23,2026